

TOWN OF COATS
Board of Commissioners
May 8, 2014
7:00 p.m.

OFFICIAL MINUTES

I. ABSTRACT:

A regular meeting of the Board of Commissioners was held Thursday, May 8, 2014 at Town Hall Board Room.

II. ROLL CALL:

Mayor Walter Weeks, Mayor Pro-Tem Dr. Linda Robinson, Commissioner J. C. Allen, Commissioner John Raynor, and Commissioner Jerry Beasley were in attendance.

Commissioner Allen Mosby was not present.

Attorney Al Bain was present.

III. CALL TO ORDER:

A quorum being present, Mayor Weeks called the meeting to order at 7:00 p.m.

Mayor Walter Weeks delivered the invocation as well as lead those in attendance in the Pledge of Allegiance.

Town Manager Kenny Cole asked to add Item E to Old Business, assigning a Commissioner to help evaluate land use bids. Mayor Weeks asked for a motion to approve the agenda with this change.

**MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON; SECOND BY:
COMMISSIONER JOHN RAYNOR**

**APPROVED, AYES (4) MAYOR PRO-TEM DR. LINDA ROBINSON,
COMMISSIONERS ALLEN, RAYNOR, AND BEASLEY
NOES (0)**

IV. APPROVAL OF CONSENT AGENDA

- A. Approval of Minutes**
- B. Approval of Attorney Bill**
- C. Review of Financial Statements**
- D. Approval of Cemetery Plots Sales**

**MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON; SECOND BY:
COMMISSIONER JOHN RAYNOR**

**APPROVED, AYES (4) MAYOR PRO-TEM DR. LINDA ROBINSON,
COMMISSIONERS ALLEN, RAYNOR, AND BEASLEY
NOES (0)**

V. MANAGER & COMMITTEE REPORTS/SPECIAL RECOGNITION

DEPARTMENT UPDATES:

Town Manager Kenny Cole asked the Mayor and Commissioners to read the newsletter and review it. It would be going out with Gary's water report to every citizen in town. He mentioned finance graphs that Karen Wooten, Finance Officer, had laid at their seats prior to the meeting. He reminded the Commissioners of the Ethics Training scheduled for May 14th and the Budget Work Session scheduled for May 19th. He explained that after talking with lawyers about the property on HWY 27, that he was advised to cut anything with "value." Mayor Weeks suggest enforcing our ordinance and he asked Attorney Al Bain to review our ordinance and compare with other towns to make sure the Town was taking the proper route with this situation. The Mayor makes a suggestion to either change or enforce the ordinance accordingly. Mayor Pro-Tem Dr. Linda Robinson makes a motion backing up the Mayor's suggestion.

**MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON; SECOND BY:
COMMISSIONER JOHN RAYNOR**

**APPROVED, AYES (4) MAYOR PRO-TEM DR. LINDA ROBINSON,
COMMISSIONERS ALLEN, RAYNOR, AND BEASLEY
NOES (0)**

Police Chief Jeremy Hall read the stats for the Police Department. He also informs the board about a bicycle rodeo in the works to enforce and inform about bicycle safety in the town.

Public Works Director Gary Denton thanked the Board for the new leaf truck in the works. He explains this will save him and his guys a lot of time and hassle.

Rebecca Dallamura from the Coats Library explained her stats were pretty much the same as last month.

Mike Collins, Parks and Recreation Director, was absent due to baseball.

VI. PUBLIC HEARINGS

A. Conditional Use Permit Application Submitted by SCI Towers: The Planning Board at their regular scheduled meeting on April 3, 2014, recommended approval of the attached CU Permit Application submitted by SCI Towers. The application is to a 195 foot construct a cellular tower on Town property located on Lemon Street. The Board of Commissioners approved a lease agreement with SCI Towers at the March 13, 2014, regular meeting of the Board and set the required public hearing for our May 8, 2014 regular meeting of the Board. Mayor Walter Weeks opened the Public Hearing.

No one else being present to speak on the subject matter, Mayor Walter Weeks closed the Public Hearing.

VII. OLD BUSINESS

A. Conditional Use Permit Application Submitted by SCI Towers: Dave Herring from SCI Towers was present to speak on behalf of the tower. He explained the land has been surveyed and the tower would be a collapsible tower. Mayor Weeks asked for a motion to approve the CU Permit as submitted.

**MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON; SECOND BY:
COMMISSIONER JOHN RAYNOR**

**APPROVED, AYES (4) MAYOR PRO-TEM DR. LINDA ROBINSON,
COMMISSIONERS ALLEN, RAYNOR, AND BEASLEY
NOES (0)**

B. Closure of Lemon Street for "Animal Awareness Day": Ms. Corinne Manes is requesting to close East Lemon Street from NC 55 to Railroad Street on June 7th from 10:00 am-4:00 pm. The purpose of this request is for Animal Awareness Day. The Animal Awareness Day Proclamation was approved at the last regular meeting. Mayor Weeks asked for a motion to approve closing Lemon Street for the times requested.

**MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON; SECOND BY:
COMMISSIONER JOHN RAYNOR**

**APPROVED, AYES (4) MAYOR PRO-TEM DR. LINDA ROBINSON,
COMMISSIONERS ALLEN, RAYNOR, AND BEASLEY
NOES (0)**

C. Financing of a Leaf Vacuum Truck: The Town Board approved a Leaf Truck for the Public Works Department in this fiscal year budget in the amount of \$45,000. At our

January meeting, Mr. Cole discussed with the Board that the City of Sanford will have a used leaf truck on GovDeals within the next few weeks. The Town of Coats was the highest bid on this vehicle in the amount of \$31,552.50. Our previous financing proposal with First Citizens Bank has expired. Mr. Cole requested new financing arrangements and received the following:

First Citizens Bank

Vehicle: Used Leaf Collection Truck

Cost: \$31,555.00

Amount Financed: \$30,555.00

Down Payment: \$1,000.00

(3) Annual Payments of \$10,885.30. 1st due 4/15/15

Rate: 3.40%

Fee: \$100.00

BB&T

Vehicle: 2001 Diesel International Leaf Vacuum Truck

Cost: \$32,000.00

Interest Rates & Financing Terms: 3 years at 2.05%

3 annual payments of \$11,106.96 beginning 4/18/15

Mr. Cole suggested we use BB&T for financing. Mayor Weeks asked for a motion to approve the resolution presented using BB&T for financing the leaf truck.

**MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON; SECOND BY:
COMMISSIONER JOHN RAYNOR**

**APPROVED, AYES (4) MAYOR PRO-TEM DR. LINDA ROBINSON,
COMMISSIONERS ALLEN, RAYNOR, AND BEASLEY
NOES (0)**

D. 2014-15 Fiscal Year Budget: Mr. Cole attached a copy of the 2014-15 Fiscal Year Budget. The Town is still waiting for Health Insurance and Property and Liability premiums. Mr. Cole asked the Board to please review the budget as presented and save all questions and comments for the Budget Work Session May 19th at 6:00 pm.

E. Evaluate Bids for the Land Use Plan: Mr. Cole is asking for one or two Commissioners to volunteer to help him review the Land Use Plan Bids. Commissioner John Raynor volunteered.

VIII. NEW BUSINESS

A. Consider 2014-15 Audit Contract with Petway, Mills & Pearson: Mr. Cole attached the annual contract with Petway, Mills & Pearson. It is a three year contract and we are

in our second year. Mayor Weeks asked for a motion to approve the contract as presented.

MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON; SECOND BY: COMMISSIONER JOHN RAYNOR

**APPROVED, AYES (4) MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS ALLEN, RAYNOR, AND BEASLEY
NOES (0)**

B. Traffic Flow on Johnson Street: Traffic hazards have increased with the addition of Wal-Mart Express's entrance along Johnson Street. Traffic moving north along Johnson Street entering Wal-Mart Express is not yielding to oncoming traffic. One obvious solution would be to stop traffic along both directions. Public Works Director Gary Denton suggested putting in two more stop signs to make the intersection a three way stop. Mayor Pro-Tem Dr. Linda Robinson suggested changing the name of the two different streets instead of having the entire street named Johnson Street because that can be confusing to drivers. She also suggested closing off the entrance to Wal-Mart, making the street curve slightly and not allowing traffic in the three different directions. A public hearing will need to be set if the Board approves any Traffic Schedule change. For now, until DOT is contacted with suggestions, Gary will put up two stop signs and warning cones to make it a three way stop. Mayor Weeks asked for a motion to allow Gary to put up stop signs and warning cones.

MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON; SECOND BY: COMMISSIONER JOHN RAYNOR

**APPROVED, AYES (4) MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS ALLEN, RAYNOR, AND BEASLEY
NOES (0)**

C. Late Payment Notification for Water Department: A water bill is considered delinquent if not paid by the 18th of each month. All fees and charges must be paid in full by the 25th of the month, or the service will be disconnected and locked. Each month the Town tags doors advising disconnection will occur if the bill is not paid. After checking with other local municipalities, we have found out that we are the only ones still tagging doors for non-payment. This has become very expensive for the Town due to the rising cost of materials and time taking away from other duties. The cost break down of tagging doors for non-payment is approximately \$374.00 a month. This was found by adding employees' salaries, cost of trucks being used, and coats of tags. Gary Denton and Cortney Kerns are suggesting discontinue tagging, because it is stated on every bill that disconnection will occur on the 25th. The list consists on repeats every month and a lot of people wait until getting the notice to come and pay their bill. If the Board approves to discontinue tagging, this will begin in July. Mayor Weeks asked Gary and Kenny to check the ordinances. Mayor weeks asked for a motion to approve as long as the ordinance did not say we had to tag.

**MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON; SECOND BY:
COMMISSIONER JOHN RAYNOR**

**APPROVED, AYES (4) MAYOR PRO-TEM DR. LINDA ROBINSON,
COMMISSIONERS ALLEN, RAYNOR, AND BEASLEY
NOES (0)**

IX. PUBLIC FORUM

Mayor Walter Weeks opened the Public Forum. No one being present Mayor Walter Weeks closed the Public Forum.

X. CLOSED SESSION

Mayor Walter Weeks asked for a motion to go into closed session at 7:55 pm.

**MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON; SECOND BY:
COMMISSIONER JOHN RAYNOR**

**APPROVED, AYES (4) MAYOR PRO-TEM DR. LINDA ROBINSON,
COMMISSIONERS ALLEN, RAYNOR, AND BEASLEY
NOES (0)**

XI. Adjourn

The Board returned from closed session at 8:05 pm. Mayor Weeks asked for a motion to recess the meeting for Monday, May 19 at 6:00 p.m.

Resolved to recess the board meeting for May 19, 2014.

**MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON; SECOND BY:
COMMISSIONER JOHN RAYNOR**

**APPROVED, AYES (4) MAYOR PRO-TEM DR. LINDA ROBINSON,
COMMISSIONERS ALLEN, RAYNOR, AND BEASLEY
NOES (0)**



Cortney Kerns, Town Clerk/Finance Officer


Mayor, Walter Weeks