# TOWN OF COATS Board of Commissioners June 26, 2014 Recessed Meeting June 12, 2014 6:00 p.m.

#### **OFFICIAL MINUTES**

#### I. ABSTRACT:

A regular meeting of the Board of Commissioners was held on June 12, 2014 in the Board of Commissioners' Meeting Room at Coats Town Hall. This meeting was reconvened on June 26, 2014 at 6 p.m. as a recessed meeting.

#### II. ROLL CALL:

Mayor Walter Weeks, Mayor Pro-Tem Dr. Linda Robinson, Commissioner John Raynor, Commissioner J. C. Allen, Commissioner Allen Mosby and Commissioner Jerry Beasley were in attendance.

#### III. CALL TO ORDER:

A quorum being present, Mayor Weeks called the meeting back to order at 6:00 p.m.

Mayor Weeks delivered the invocation and lead everyone present in the Pledge of Allegiance.

Mayor Walter Weeks asked for formally add the Budget Amendments to the agenda.

MOTION BY MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER JOHN RAYNOR.

APPROVED, AYES (5) MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONER MOSBY, BEASLEY, ALLEN AND RAYNOR NOES (0)

#### IV. MANAGER UPDATES

Town Manager Kenny Cole informed the board that he will have an intern working with him in the planning/zoning department. His name is Patrick and he is a second year master's student at Campbell University. He told the board about the traffic counter that Gary has placed on some streets and it was purchased with Powell Bill funds. South Street had a count of 6,075 in one

week and Johnson Street had a count of 2,600 in one week. This will be a great tool for the Land Use Plan. Mayor Pro-Tem thanked the police officers for handling the dog situation in town.

#### V. OLD BUSINESS – CONTINUED

A. 2014-15 Fiscal Year Budget: Town Manager Kenny Cole submitted two proposed budgets to the Board of Commissioners. He explains the budget reductions by line item. He decreased the governing board by \$1,400, the general management by \$4,000, the police by \$4,400, the public works by \$3,000, zoning by \$2,600, and recreation by \$800. Budget A removes \$12,000 in revenues due to the cell tower loss, cuts \$16,200 from various departments, keeps the same Unappropriated Surplus amount as presented at the June 12<sup>th</sup> meeting, and adds a 1% pay increase to all employees' salaries. Budget B removes \$12,000 in revenues due to the cell tower loss, cuts \$16,200 from various departments, has an increase in Unappropriated Surplus of \$3,806, and adds a 2% pay increase to all employees' salaries. Mayor Pro-Tem asked if in the last meeting if money was put aside in the new budget to take care of the old buildings in town. The Mayor informed her of the decision that the Board made to apply the money to principal amount of the new building.

MOTION BY COMMISSIONER JERRY BEASLEY: SECOND BY COMMISSIONER ALLEN MOSBY.

APPROVED, AYES (5) MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONER MOSBY, BEASLEY, ALLEN AND RAYNOR NOES (0)

B. Award Engineering Contract for the Land Use Plan: The Town solicited proposals from qualified consulting firms or teams of firms for professional planning services for the development of a new comprehensive land use plan. On April 30, 2014, the town received two proposals. First was from Holland Consulting for \$38,000 and the second was from LKC Engineering for \$22,500. After careful review and consideration, we have selected LKC Engineering. We also need to select a Land Use Committee to work with the consultants. Mayor Weeks asks for a motion to accept the contract with LKC Engineering as of July 1, 2014.

MOTION BY MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER JOHN RAYNOR.

APPROVED, AYES (5) MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONER MOSBY, BEASLEY, ALLEN AND RAYNOR NOES (0)

Town Manager Kenny Cole asks for recommendations and volunteers for the Land Use Committee. Commissioner John Raynor volunteered at the last meeting and Mayor Walter Weeks has volunteered as well. Mayor Weeks asks for a motion to accept the two commissioners to serve on the committee.

MOTION BY MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER ALLEN MOSBY.

## APPROVED, AYES (5) MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONER MOSBY, BEASLEY, ALLEN AND RAYNOR NOES (0)

#### C. Budget Amendments:

General Fund Amendment #1

- Decrease 10-3990-9900 (Unappropriated Surplus) by \$15,018
- Increase 10-3990-9901 (Appr. From Fund Bal To Project Fund) by \$15,018
- Decrease 10-4120-8999 (Debt Service-USDA) by \$15,018
- Increase 10-4120-8000 (Appr. To Project Fund) by \$15,018

General Fund Amendment #2 (Make correction of changing Capital Outlay to Expenditures not Revenue)

- Increase 10-3990-9975 (Proceeds From Loan) by \$31,560
- Increase 10-4510-5100 (Capital Outlay) by \$31,560

General Fund Amendment #3

- Increase 10-3990-9901 (Appr. From Fund Bal. to Project Fund) by \$85,000
- Increase 10-4120-8000 (Appr. To Project Fund) by \$85,000

General Fund Amendment #4

- Increase 10-3990-9910 (Appr. From Fund Balance to Cemetery Fund) by \$1,000
- Increase 72-3474-9000 (Appr. From General Fund) by \$1,000

Town Hall Project Fund Amendment #1

- Increase 40-3300-3000 (Appr. From General Fund) by \$15,018
- Increase 40-3300-4000 (Appr. From Water Fund) by \$3,076
- Increase 40-4120-5100 (USDA Debt Service Payment) by 18,094

Cemetery Fund Amendment #1

- Increase 72-3474-9000 (Appr. From General Fund) by \$1,000
- Increase 72-4740-1970 (Cutting Grass/Maintenance) by \$1,000

Water Fund Amendment #1

- Decrease 60-3710-5800 (Water Department Fees) by \$3,076
- Increase 60-3710-8000 (Appr. From Fund Bal. to Project Fund) by \$3,076
- Decrease 60-7110-7201 (Debt Service-USDA) by \$3,076
- Increase 60-7110-7202 (Appr. To Project Fund) by \$3,076

Water Fund Amendment #2

- Increase 60-3710-5801 (Unappropriated Surplus) by \$10,000
- Increase 60-7110-2700 (Water Purchases) by \$10,000

### MOTION BY MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER ALLEN MOSBY.

**DISCUSSION:** Commissioner Beasley wants to know why these amendments are not done throughout the year and why we wait until the end of the budget year to start doing the amendments. Town Manager Kenny Cole explains these are all year end amendments.

APPROVED, AYES (5) MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONER MOSBY, BEASLEY, ALLEN AND RAYNOR NOES (0)

#### VI. ADJOURN

Mayor Walter Weeks asked for a motion to adjourn.

MOTION BY COMMISSIONER ALLEN MOSBY: SECOND BY MAYOR PRO-TEM DR. LINDA ROBINSON.

APPROVED, AYES (5) MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONER MOSBY, BEASLEY, ALLEN AND RAYNOR NOES (0)

Recessed meeting adjourned at 6:32 pm.

Respectfully Submitted,

Cortney Kerns, Town Clerk

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