

TOWN OF COATS
Board of Commissioners
May 14, 2015

OFFICIAL MINUTES

I. ABSTRACT:

A regular scheduled meeting of the Board of Commissioners was held on May 14, 2015 in the Board of Commissioners' Meeting Room at Coats Town Hall.

II. ROLL CALL:

Mayor Walter Weeks, Mayor Pro-Tem Dr. Linda Robinson, Commissioner J C Allen, Commissioner John Raynor, Commissioner Jerry Beasley were in attendance.

Commissioner Allen Mosby was absent.

III. CALL TO ORDER:

A quorum being present, Mayor Weeks called the meeting to order at 7:00 p.m.

Mayor Weeks delivered the invocation and led those in attendance in the Pledge of Allegiance.

Attorney Alton Bain was present.

Amend Agenda moving item V. Manager & Committee Report to item VI. Upon change item VI. New Business will be item V.

RESOLVED, to accept Agenda as amended.

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY: COMMISSIONER RAYNOR
APPROVED, AYES (4), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS ALLEN, BEASLEY
AND RAYNOR
NOES(0)**

IV. APPROVAL OF CONSENT AGENDA:

RESOLVED, to accept Consent Agenda

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY: COMMISSIONER RAYNOR
APPROVED, AYES (4), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS ALLEN, BEASLEY
AND RAYNOR
NOES(0)**

V. PUBLIC HEARING:

Mayor Weeks opened the Public Hearing for Conditional Use Permit Submitted by Smith Leatherwood LLP the operation of a Solar Farm.

Beth Trahos, Rich Kirkland and David Klausman of Smith Moore Leatherwood, LLP requested that the Board accept the Conditional Use Permit for Solar Farm located on 3099 NC Hwy 27, Coats, NC. Ms. Trahos presented affidavits for both Mr. Kirkland and Klausman to assure that all ordinances' requirements have been met. **(Reference #1 & #2)**

Mayor Pro-Tem Dr. Linda Robinson questioned a driveway path that was located at this property. Ms. Trahos stated that they had no knowledge of the present gate.

Mayor Weeks acknowledged Durane Currin which stated that this path was property of his sister and it was to assure passage to their farm.

Hearing no others for comments Mayor Weeks closed Public Hearing.

VI. OLD BUSINESS:

A. Conditional Use Permit Submitted by Smith Moore Leatherwood, LLP for the Operation of a Solar Farm.

RESOLVED, to accept permit for Conditional Use as submitted by Smith Moore Leatherwood, LLP, for the Operation of a Solar Farm.

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY: COMMISSIONER RAYNOR
APPROVED, AYES (4), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS ALLEN, BEASLEY
AND RAYNOR
NOES(0)**

B. Update of the Town's Website.

Town Manager Kenny Cole requested the Board to consider a contract to redesign the Town's Website with KVENTURES. Mr. Cole reiterated the importance to update the current web-site which was designed prior to 2010. Mr. Cole informed the Board that the contract is for \$5,000 and 50% will be paid the Water Fund for this fiscal year and 50% will be budgeted in the General Fund for 2015/2016.

RESOLVED, to accept contract with KVENTURES to redesign web-site with 50% in current budget and 50% in the 2015/2016 budget.

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY: COMMISSIONER RAYNOR
APPROVED, AYES (4), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS ALLEN, BEASLEY
AND RAYNOR
NOES(0)**

VII. NEW BUSINESS:

A. Presentation of 2015/2016 Fiscal Year Budget.

Town Manager Kenny Cole presented the proposed 2015/2016 budget at an overall budget total of \$1,770,234. Recommended fee increases are:

1. Parks and Recreation: Participation Fees, In Town Residents \$25.00, Non-Residents \$50.00.
2. Miscellaneous Rate & Fees: Notary Public Fees \$5.00
3. Planning/Zoning: Zoning Compliance Letters \$50.00
4. Business Registration Fee (replaces privilege license): \$25 per business

Mr. Cole proposed to increase Library hours of operation of one hour per day. Hours would be 10:00 am to 6:00 pm. Change for the Water Fund is a reclassification of Utilities Maintenance Technician (pay grade 10) to an Assistant Public Works Director (pay grade 11).

Work Session for the 2015/2016 Budget is scheduled for May 21, 2015 at 6pm.

RESOLVED, to set Public Hearing for 2015/2016 Budget for June 11, 2015.

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY: COMMISSIONER RAYNOR
APPROVED, AYES (4), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS ALLEN, BEASLEY
AND RAYNOR**

NOES(0)

B. Disposal of Town Property.

Town Manager Kenny Cole presented the Board with methods of disposal and Resolution for the vacant property at 243 South McKinley Street.

Durane Currin asked what the Library was zoned at the present time. Mayor Weeks asked Mr. Currin to talk to him after the meeting.

RESOLVED, to accept Resolution authorizing the advertisement for sealed bids for the sale of property located at 243 South McKinley Street. (**Reference Resolution # R-2015-19**)

MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY: COMMISSIONER RAYNOR APPROVED, AYES (4), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS ALLEN, BEASLEY AND RAYNOR

NOES(0)

C. Consider a Rezoning application for 183 McKinley Street.

Town Manager presented the Board with an application submitted by Durane Currin requesting a rezoning to R-20 for property located at 183 McKinley Street. Mr. Cole informed the Board that the Planning Board approved the rezoning request at their May 7, 2015 meeting.

RESOLVED, to set Public Hearing for Rezoning Application for 183 McKinley Street on June 11, 2015.

MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY: COMMISSIONER RAYNOR APPROVED, AYES (4), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS ALLEN, BEASLEY AND RAYNOR

NOES(0)

VIII. MANAGER & COMMITTEE REPORT:

Town Manager Kenny Cole confirmed the Land Use Plan meeting on May 18, 2015 at 7 pm, Chamber Appreciation dinner on May 19, 2015 at 6, Budget Session May 21, 2015 at 6 pm. Mr. Cole updated the Board concerning the storage unit and that he has been in contact with the owner.

Mr. Cole also informed the Board that the Town will be replacing the swing set at the park to be ADA compliant. Mr. Cole confirmed the removal of the debris at the old school property.

IX. PUBLIC FORUM:

Mayor Weeks opened the Public Forum.

Coats Chamber President Pat Godwin gave a special request to the Board and the employees of the Town to attend the Chamber Appreciation dinner on May 19, 2015 at 6 pm. Mrs. Godwin also gave the Board an update on the Business Fest and the function at Smith Farms at 7 pm on May 21, 2015. (Reference # 3)

Mayor Weeks closed Public Forum.

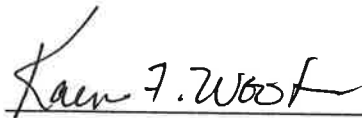
Town Manager Kenny Cole introduced Michael LaMirand , police officer to the Board.

X. ADJOURN:

RESOLVED, to recess meeting to May 21, 2015.

**MOTION BY: MAYOR PRO-TEM DR. ROBINSON: SECOND BY: COMMISSIONER RAYNOR
APPROVED, AYES (4), MAYOR PRO-TEM DR. ROBINSON, COMMISSIONERS ALLEN, BEASLEY
AND RAYNOR
NOES(0)**

Mayor Weeks called meeting recessed at 7:45.



Karen F. Wooten, Town Clerk



Walter Weeks, Mayor

TOWN OF COATS
Board of Commissioners
May 21, 2015

**RECESSED MEETING OF MAY 14, 2015
OFFICIAL MINUTES**

I. ABSTRACT:

A recessed scheduled meeting of the Board of Commissioners for Budget Work Session was held on May 21, 2015 in the Conference Room at Coats Town Hall.

II. ROLL CALL:

Mayor Pro-Tem Dr. Linda Robinson, Commissioner John Raynor, Commissioner Jerry Beasley and Commissioner Allen Mosby were in attendance.

Mayor Walter Weeks and Commissioner J C Allen were absent.

III. CALL TO ORDER:

A quorum being present, Mayor Pro-Tem Dr. Linda Robinson called the recessed meeting back to order at 6:00 p.m.

IV. PROPOSED BUDGET 2015/2016

Town Manager Kenny Cole presented the proposed budget for 2015/2016. Revenues and Expenditures balanced in its entirety as required by the North Carolina Local Government Budget and Fiscal Control Act at **\$1,770,234**.

Mr. Cole recommended fee increases included in the **General Fund** for the following:

1. Parks and Recreation: Participation Fees – In Town Residents \$25.00, Non-Residents \$50.00
2. Miscellaneous Rates and Fees: Notary Public Fees - \$5.00 per document
3. Planning and Zoning: Zoning Compliance Letters \$50.00
4. Business Registration Fee: (replacing privilege license) \$25.00 per business

5. Additional hour of operation for the Library – increase in salaries \$4,369 per year

General Fund revenues and expenditures are balanced at \$1,089,553.

Mr. Cole recommended an increase of \$1 per month for **Solid Waste Fund** in furniture collection.

Solid Waste Fund revenues and expenditures are balanced at \$202,000.

Mr. Cole recommended a reclassification of a Utilities Maintenance Technician to an Assistant Public Works Director (pay grade 11). This will increase salaries for the Water Fund by \$1,673.

Water Fund revenues and expenditures are balanced at \$402,406.

Powell Bill Fund revenues and expenditures are balanced at \$70,000.

Cemetery Fund revenues and expenditures are balanced at \$6,275.

Mr. Cole informed the Board that the budget didn't reflect a cola for the employees however he stated that a 1% would increase the budget by \$6,000 and a 2% by \$13,000.

Commissioner Beasley stated that with all the improvements on the building for this budget year he couldn't see increasing the budget, but if the funds could be found within the bottom line he was in agreement with the 2% cola.

Commissioner Mosby mentioned that he didn't feel that the employees should be responsible for the cost of the improvements on the building and that he wanted to give the 2% cola. Commissioner Mosby also wanted the cola not to change the proposed budget bottom line.

Town Manager Kenny Cole clarified with the Board that the 2% cola would be for full time and permanent part time employees only.

RESOLVED, to accept 2015/2016 Budget as presented with a 2% cola which will be funded out of present expenditures with no changes to the bottom line.

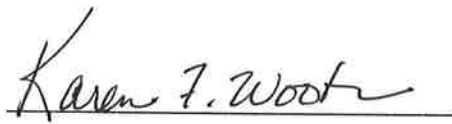
MOTION BY: COMMISSIONER JERRY BEASLEY: SECOND BY: COMMISSIONER JOHN RAYNOR APPROVED, AYES (4) MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS BEASELY, MOSBY AND RAYNOR.

NOES (0)

RESOLVED, to adjourn meeting.

**MOTION BY: COMMISSIONER ALLEN MOSBY: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (4) MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS BEASELY,
MOSBY AND RAYNOR.
NOES (0)**

Mayor Pro-Tem Dr. Linda Robinson called meeting adjourned at 6:45 pm



Karen F. Wooten, Town Clerk



Walter Weeks, Mayor