

TOWN OF COATS
Board of Commissioners
March 10, 2016
OFFICIAL MINUTES

I. ABSTRACT:

A regular scheduled meeting of the Board of Commissioners was held on March 10, 2016 in the Board of Commissioners' Meeting Room at Coats Town Hall.

II. ROLL CALL:

Mayor Walter Weeks, Mayor Pro-Tem Jerry Beasley, Commissioner J C Allen, and Commissioner Chris Coats were in attendance.

Commissioners Allen Mosby and John Raynor were absent.

Attorney Alton Bain was present.

III. CALL TO ORDER:

A quorum being present, Mayor Weeks called the meeting to order at 7:00 p.m.

Mayor Weeks delivered the invocation and led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF CONSENT AGENDA:

RESOLVED, to accept Consent Agenda.

**MOTION BY: MAYOR PRO-TEM JERRY BEASLEY: SECOND BY: COMMISSIONER COATS
APPROVED, AYES (3), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN AND COATS
NOES (0)**

V. NEW BUSINESS:

A. Consider Budget Amendment for the Water Department

Kenny Cole Town Manager and Rodney Pleasant Interim Public Works Director informed the Board of a leak at the corner of Hwy 55 and Dooley Streets. They informed the Board that due to being understaffed and the traffic control required on Hwy 55 they contracted to have the leak repaired. Mr. Cole is requesting a Budget Amendment to repair water leak in the amount of Ten Thousand Dollars (\$10,000). (**Reference #1**)

RESOLVED, to accept Budget Amendment #3 as presented.

MOTION BY: COMMISSIONER CHRIS COATS: SECOND BY: MAYOR PRO-TEM JERRY BEASLEY APPROVED, AYES (3), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN AND COATS NOES (0)

B. Disposal of town Equipment.

Kenny Cole Town Manager requested disposal of Town Equipment and to list on GovDeals for auction.

1. Police Department: Vehicle 102, 2007 Dodge Charger, Vin: 2B3KA53H07H602182
2. Public Works: Leaf Vacuum, 1993 Hercules

RESOLVED, to declare items surplus and auction on GovDeals.

MOTION BY: MAYOR PRO-TEM JERRY BEASLEY: SECOND BY: COMMISSIONER COATS APPROVED, AYES (3), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN AND COATS NOES (0)

Mayor Weeks requested at this time to move Item IV after Public Forum.

VI. MANAGER & COMMITTEE REPORT:

Kenny Cole Town Manager informed the Board of the following dates.

March 18, 2016 - Coats Elementary Reading Day - Mayor Weeks will be participating.
March 28, 2016 - Harnett County Local Government Meeting at Brass Lantern at 6:30 p.m.
March 29 – April 26 - Inaugural Campbell University Mini Medical School - 6:30-8:30
March 12, 2016 – Budget Retreat – 8:00 a.m.

Rodney Pleasant Interim Public Works Director shared February's report of activity within the department. **(Reference #2)** Discussion with the Board of concerns about the condition of Colt Street.

Chief Jeremy Hall shared the stats from February 11th – March 10th, 2016. Chief Hall informed the Board that the audit from Training and Standards was excellent with no points against the Town Police Department. **(Reference #3)**

Rebecca DallaMura Librarian informed the Board that the month of February has been busy and several donations of books.

VII. PUBLIC FORUM:

Mayor Weeks opened Public Forum.

Monica DeAngelis, 652 Old Stage Road, questioned the Board concerning the use of the old Library property.

Mayor Weeks closed Public Forum.

VIII. OLD BUSINESS:

A. Review of the Town Code of Ordinances

Kenny Cole Town Manager continued with the review of the Town Code of Ordinances, Title III-Administration, Sections 31,32,33,34,35.

Subjects to discuss and review with consultant are as listed:

1. Wording for Town Clerk/Treasurer – Finance Officer
2. Town Officials:
 - 32.01 – Add Library and any other department, change Parks to Park, add direction of the Board of Commissioners
 - 32.02 – Take out “All”
 - 32.23 – Remove
 - 32.42 – change wording concerning monthly meetings to “as actions are needed”
 - 32.48 (B) –
 - 32.49 – legal questions – may need to remove
 - 32.50 – establishment/maintenance in question, include Land Use Plan
 - 32.51 – Remove
 - 32.60 – Change Commission to Committee
 - 33.23 – Approved by Chief of Police, Town Manager, then by the Board

IX. CLOSED SESSION:

RESOLVED, to go into Closed Session N.C.G.S. 143-318.11, (a) (1), Approval of Closed Session Minutes, (a) (5) Discuss proposal for the acquisition of real property by purchase, option, exchange, or lease.

**MOTION BY: MAYOR PRO-TEM JERRY BEASLEY: SECOND BY: COMMISSIONER COATS
APPROVED, AYES (3), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN AND COATS
NOES (0)**

Returned to open Session at 8:35 p.m.

X. RECESS: MARCH 12, 2016 AT 8: A.M.

RESOLVED, to Recess meeting for March 12, 2016 at 8:00 a.m.

**MOTION BY: COMMISSIONER CHRIS COATS: SECOND BY: MAYOR PRO-TEM JERRY BEASLEY
APPROVED, AYES (3), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN AND COATS
NOES (0)**

Meeting Recessed at 8:40 p.m.



Karen F. Wooten, Town Clerk



Walter Weeks, Mayor

TOWN OF COATS
Board of Commissioners
March 12, 2016
OFFICIAL MINUTES

I. ABSTRACT:

A recessed meeting of the Board of Commissioners was held on March 12, 2016 at 8:00 a.m., in the Training Room at Coats Town Hall.

II. ROLL CALL:

Mayor Walter Weeks, Mayor Pro-Tem Jerry Beasley, Commissioner J C Allen, Chris Coats and Allen Mosby were in attendance.

Commissioner John Raynor was absent.

III. CALL TO ORDER:

A quorum being present, Mayor Weeks called the recessed meeting back to order 8:00 a.m.

Mayor Weeks delivered the invocation and led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

RESOLVED, to accept Consent Agenda.

**MOTION BY: MAYOR PRO-TEM JERRY BEASLEY: SECOND BY: COMMISSIONER COATS
APPROVED, AYES (4), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, COATS AND MOSBY
NOES (0)**

8:00 to 8:30 Light Refreshments

IV. ITEMS OF DISCUSSION:

A. 2016 Budget Overview/Department Discussions

Department Managers presented their request for the 2016/2017 budget

Mike Collins - Recreation Director

1. Additional full time employee

Rebecca DallaMura - Librarian

1. 2 Computers
2. Change her position to full time Director

3. Open operating hours an additional 3 hours
4. Library Shelving

The Board discussed concerns pertaining to the decision from Harnett County to operate the Library.

Rodney Pleasant Interim - Public Works Director

Water Department:

1. One Vehicle
2. Funds for Consultant

Public Works:

1. Chipper Truck

Solid Waste:

1. Knuckle boom truck

Powell Bill:

Kenny Cole Town Manager mentioned talk among the Town Managers concerning salaries not being funded by Powell Bill. However, no information has been given to the Town.

RESOLVED, to take a short recess.

**MOTION BY: COMMISSIONER ALLEN MOSBY: SECOND BY: COMMISSIONER COATS
APPROVED, AYES (4), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, COATS AND MOSBY
NOES (0)**

Returned to Session at 9:59 a.m.

Jeremy Hall Chief

1. Increase part-time salaries
2. Replace 2 vehicles
3. Increase Professional Services
4. Increase Uniforms
5. Increase Tire expense
6. Increase travel expense
7. Telephone – Cad \$700/vehicle
8. Equipment Repair – Radio service
9. Ammunition – extra training required

Kenny Cole Town Manager

1. No changes for Governing Board.
Mayor requested that Town Manager check into salaries of other Boards to be consistent with them.
2. General Administration
Decrease Auto/Gas
Decrease Building Repair

Mr. Cole informed the Board that the HVAC unit in main building needs to be replaced.

Discussion among the Board concerning the Air Conditioning from the old Library which could be used at the Town Hall.

B. Discussion of 2016-17 CIP

Kenny Cole Town Manager presented a draft of a Five (5) year Capital Improvement Plan. Mr. Cole informed the Board that this plan identifies the Town's capital outlay and improvement needs. Mr. Cole stated that this CIP defines expenditures for equipment, buildings, infrastructure, land acquisition, plan or project in which the cost exceeds Five Thousand dollars (\$5,000) and the estimated useful life is greater than five (5) years. **(Reference #1)**

C. 2017 Harnett County Property Revaluation

Kenny Cole Town Manager shared a letter from Harnett County Tax Administrator which states of the tax value decrease of approximately 8.52%. The decrease was based on the recent property revaluation in Harnett County.

The Board discussed issues concerning the decrease in property tax and the effects this would cause the community and residents if the Town was to decide to increase our present tax rate.

D. Expectations for the manager/staff for the upcoming fiscal year

Mayor Weeks asked the Board to list priorities that they see for the coming budget year and items that they feel could be eliminated.

Priorities for the Board were:

1. Items that have to do with safety issues
2. Help with Public Works
3. Knuckle boom Truck

Non priorities for the Board were:

1. Changes in Part-time to Full-time
2. Additions to Full-time for Recreation
3. Library Full-Time hours

Mayor Weeks and Mayor Pro-Tem expressed concerns pertaining to the working hours of the Chief and Lieutenant.

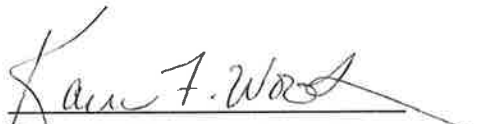
The Board discussed funds that are in the Central Depository account and the amount of funds that are unrestricted. Mayor Pro-Tem stated that any purchases of equipment/vehicles should be paid out of general funds.

V. ADJOURN:

RESOLVED, to adjourn meeting.

**MOTION BY: COMMISSIONER ALLEN MOSBY: SECOND BY: COMMISSIONER COATS
APPROVED, AYES (4), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, COATS AND MOSBY
NOES (0)**

Meeting adjourned at 11:45 a.m.


Karen F. Wooten, Town Clerk


Walter Weeks, Mayor