

TOWN OF COATS
Board of Commissioners
March 12, 2020
OFFICIAL MINUTES

I. ABSTRACT:

A scheduled meeting of the Board of Commissioners held on March 12, 2020 in the Board of Commissioners' Meeting Room at Coats Town Hall.

II. ROLL CALL:

Mayor Chris Coats, Mayor Pro-Tem Jerry Beasley, Commissioner Kelvin Gilbert, Commissioner John Raynor, Commissioner Allen Mosby and Commissioner Marc Powell were present.

Attorney Alton Bain was present.

III. CALL TO ORDER:

A quorum being present, Mayor Coats called the meeting to order at 7:00 p.m.

Mayor Coats delivered the invocation and led those in attendance in the Pledge of Allegiance.

RESOLVED, to approve Agenda.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER MARC POWELL
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS POWELL, GILBERT, MOSBY AND
RAYNOR
NOES (0)**

IV. APPROVAL OF CONSENT AGENDA:

RESOLVED, to approve Consent Agenda.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER KELVIN GILBERT
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS POWELL, GILBERT, MOSBY AND
RAYNOR
NOES (0)**

V. NEW BUSINESS:

A. Proclamation on Importance of Girl Scouts

Mayor Coats read a Proclamation in support of Girl Scout Movement and Girl Scouts. The Proclamation declared the second week of March to be Girl Scout Week in Coats, N.C. (**Reference #1**)

RESOLVED, to approve Girl Scout Proclamation.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER ALLEN MOSBY
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS POWELL, GILBERT, MOSBY AND
RAYNOR
NOES (0)**

B. Budget Amendment – Water Fund #1

Nick Holcomb Town Manager presented a Water Fund Budget Amendment to increase water meters and tap materials by Eight Thousand Dollars (\$8,000). Mr. Holcomb informed the Board that the amendment was needed due to the larger volume of new water taps. **(Reference #2)**

RESOLVED, to approve Water Fund Amendment #1 as presented.

**MOTION BY: COMMISSIONER ALLEN MOSBY: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS POWELL, GILBERT, MOSBY AND
RAYNOR
NOES (0)**

C. Contract for Audit Services

Karen Wooten Town Clerk presented an audit contract with S. Preston Douglas & Associates, LLP for the Fiscal Year of 2020-2021. The Board was informed that this is the fifth year providing auditing services for the Town and plans are to conduct a RFPs for auditing services next year. **(Reference # 3)**

RESOLVED, to approve Audit Contract with S. Preston Douglas & Associates, LLP for one more year.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER ALLEN MOSBY
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS POWELL, GILBERT, MOSBY AND
RAYNOR
NOES (0)**

D. Cemetery Plots

Nick Holcomb Town Manager presented two Cemetery plots purchased by Jimmy and Diane Allen for plots 465-C and 466-C. **(Reference #4)**

RESOLVED, to approve plots purchased by Jimmy and Diane Allen for 465-C and 466-C.

**MOTION BY: COMMISSIONER ALLEN MOSBY: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS POWELL, GILBERT, MOSBY AND
RAYNOR
NOES (0)**

VI. MANAGERS and COMMITTEE REPORT

A. Department Head Updates

Chief Jeremy Hall presented stats for the month of February. Chief Hall stated that other staff were being radar certified and staff were updating their In-Service training. Chief Hall informed the Board that he continues to have classes with Churches. Chief Hall stated that plans are being made pertaining to the Covid-19. Chief Hall informed the Board that there was no change in the vehicle situation. **(Reference # 5)**

Mike Collins Recreation Director informed the Board that the Recreation Board would be meeting next week and that travel ball is hurting our recreation program. Registration completed for baseball, softball and adult softball will begin next week. Mr. Collins stated that the park will be active on Mondays, Tuesdays and Thursdays. Mr. Collins updated the Board that Amy Johnson is working with Campbell students to paint and work on designs on the buildings.

Rodney Pleasant Public Works Director presented his report for the month of February. Mr. Pleasant updated the Board that Zach Parker resigned and a new employee is starting Monday. **(Reference #6)**

Liz Caudill Library Assistant presented the Library report for February and updated the Board on budget preparation, Bee Keeping and Adult reading program. **(Reference #7)**

Nick Holcomb Town Manager updated the Board on the following items:

1. LKC Engineering study on the Abattoir Road Water Improvements- Hydraulic Study Report. **(Reference #8)**
2. Covid-19 – Implementing washing hands, desk area- Schools, Library and Parks closing.
3. Parking Lot – Everyone stating it looks good, brick wall being put up, no bids for construction, which can be discussed on Saturday during the Budget workshop.
4. Budget – Department Managers working on their departments for the Thursday night-Saturday work-shop will be to discuss Capital Planning, Salaries and parking area.

Mayor Coats shared the interest of Margaret House to have a Clean Sweep day possible 1st or 2nd of May. Areas mentioned that need attention are Post Office (not the Town property), Robert Ennis and Jay Street.

Nick Holcomb Town Manager shared that this was a project that the Beautification Committee is working on.

Commissioner Mosby stated his concerns with the liability for the Town to take this project on.

Nick Holcomb Town Manager suggested that service groups could volunteer.

VII. PUBLIC FORUM:

Mayor Coats opened Public Forum. **(Reference #9)**

Pat Godwin Chamber Director updated the Board on the following.

1. Re-Grand Opening – Miller's 12 p.m.
2. Lunch and Learn – March 25, 2020 - \$5 lunch donation
3. Oyster & Shrimp Roast rescheduled for September
4. Entertainment called Crank Up Coats


Mayor Coats closed Public Forum.

XI. ADJOURN:

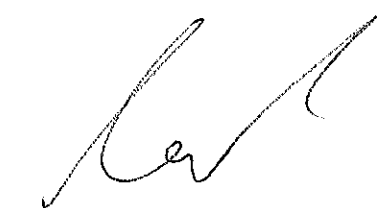
RESOLVED, to adjourn meeting.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER MAC POWELL
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS POWELL, GILBERT, MOSBY AND
RAYNOR
NOES (0)**

Meeting adjourned at 7:55 p.m.



Karen F. Wooten, Town Clerk



Chris Coats, Mayor