

TOWN OF COATS
Board of Commissioners
March 11, 2021
OFFICIAL MINUTES

I. ABSTRACT:

A scheduled meeting of the Board of Commissioners held on March 11, 2021 in the Board of Commissioners' Meeting Room at Coats Town Hall. The Board exercised social distancing, with four Board members, Town Manager Nick Holcomb and Town Clerk Karen Wooten.

II. ROLL CALL:

Mayor Chris Coats, Mayor Pro-Tem Jerry Beasley, Commissioner Kelvin Gilbert, and Commissioner Marc Powell were present.

Commissioner John Rayner and Commissioner Allen Mosby were absent.

Town Attorney Alton Bain was present.

III. CALL TO ORDER:

A quorum being present, Mayor Coats called the meeting to order at 7:00 p.m.

Mayor Coats delivered the invocation and led those in attendance in the Pledge of Allegiance.

Mayor Coats asked to amend Agenda adding item E. under New Business – Planning and Development Training.

RESOLVED, to approve Agenda as amended.

**MOTION BY: COMMISSIONER KELVIN GILBERT: SECOND BY: COMMISSIONER MARC POWELL
APPROVED, AYES (3), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS POWELL AND GILBERT
NOES (0)**

IV. APPROVAL OF CONSENT AGENDA:

RESOLVED, to approve Consent Agenda.

**MOTION BY: COMMISSIONER MARC POWELL: SECOND BY: MAYOR PRO-TEM JERRY BEASLEY
APPROVED, AYES (3), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS POWELL AND GILBERT
NOES (0)**

V. NEW BUSINESS:

A. Major Subdivision & Setting Public Hearing

Nick Holcomb Town Manager informed the Board that the Planning Board has recommended the approval of a six (6) lot Major Subdivision at the corner of South Lincoln Street and Delma Grimes Road. Mr. Holcomb stated that four (4) lots have frontage on South Lincoln and are in the Town Limits with existing zoning of R6. The two (2) lots that front Delma Grimes Road are being petition for annexation, which will require a rezoning from RA to R20. **(Reference #1)**

Michelle Pleasant was present and answered the following questions from the Board.

1. Homes size will be around 1400 square feet.
2. Homes are to be built and sold
3. Homes will have concrete driveways
4. Pleasant General Contractors will build homes and Realtor will sell.

RESOLVED, to approve Major Subdivision.

MOTION BY: MAYOR PRO-TEM JERRY BEASLEY: SECOND BY: COMMISSIONER KELVIN GILBERT APPROVED, AYES (3), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS POWELL AND GILBERT NOES (0)

B. Planning Board Meeting Time

Nick Holcomb Town Manager informed the Board that the Planning Board is requesting to change their monthly meeting time from 7 p.m. to 6 p.m. Mr. Holcomb stated that everyone was in support of the time change.

RESOLVED, to approve Planning Board Meeting time change.

MOTION BY: COMMISSIONER KELVIN GILBERT: SECOND BY: MAYOR PRO-TEM JERRY BEASLEY APPROVED, AYES (3), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS POWELL AND GILBERT NOES (0)

C. Auditor Contract

Karen Wooten Town Clerk presented a contract from S. Preston Douglas & Associates, LLP to provide auditing services for the fiscal year 2020-2021. Ms. Wooten stated that this was the sixth (6th) year using S. Preston Douglas and Associates, LLP and the Town does intend to undergo the RFP from other firms next year. Ms. Wooten informed the Board that the cost for services are Nine thousand five hundred (\$9,500). **(Reference # 2)**

RESOLVED, to approve contract with S. Preston Douglas & Associates, LLP.

MOTION BY: MAYOR PRO-TERM JERRY BEASLEY: SECOND BY: COMMISSIONER MARC POWELL APPROVED, AYES (3), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS POWELL AND GILBERT

NOES (0)

D. Radio Read Water Meter Orientation

Nick Holcomb Town Manager presented the Board with information concerning Radio Read Water Meters, which he stated to be a large part of our Saturday morning budget workshop. Mr. Holcomb expressed some of the basic issues and concerns to address on Saturday during our Budget workshop.

1. Data Base Customers
2. Handhelds from HRW then uploaded information
3. Town Collects Revenue and pays HRW for the sewer
4. AMI Towers
5. Portals for Customers

Mr. Holcomb asked the Board to become educated on the Radio Read Water Meters and stressed the importance of understanding the consequences based on the Board decision. Mr. Holcomb stated there are four (4) options; however, option three (3) was the best for the Town. Mr. Holcomb informed the Board that HRW would be complete with their Radio Read Water Meter installation April 2023. **(Reference #3)**

Commissioner Gilbert ask how many meters needed to be purchased, which Mr. Holcomb replied that the Town has 1,100 customers.

Mayor Coats questioned what powered the meters, which Mr. Holcomb stated he was not sure.

Commissioner Powell ask about the estimated cost and how the remotely function worked.

E. Planning and Development Training

Nick Holcomb Town Manager presented the Board a contract with N-Focus to provide services to update the Town's Zoning and Subdivision Development Ordinances to ensure NC G.S. 160D. Contract expense is seventy five hundred dollars (\$7,500). The adoption of the NC G.S. 160D is to complete no later than June 10, 2021. Mr. Holcomb informed the Board that if not adopted prior to June 30, 2021 the Town would have no zoning ordinances. **(Reference #4)**

RESOLVED, to approve contract with N-Focus for compliance of NC G.S. 160D.

**MOTION BY: MAYOR PRO-TEM JERRY BEASLEY: SECOND BY: COMMISSIONER MARC POWELL
APPROVED, AYES (3), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS POWELL AND GILBERT
NOES (0)**

VI. MANAGER & COMMITTEE REPORT:

A. Budget Work session 3/18 at 6:00 p.m.; 3/20 at 9:00 a.m.

B. Expenditure Updates:

1. Moisture issue in Police Department completed, Camera System installed
2. Board room flooring has been ordered, four thousand dollars (\$4,000)
3. Tennis court sealing partially completed

4. Waiting for better weather to start grading nature trail

C. Department Head Updates

Nick Holcomb Town Manager informed the Board that the Town has received reimbursement for the demolition at 376 Dooley Street for twenty thousand dollars (\$20,000).

Nick Holcomb Town Manager stated that all Department heads were not able to attend the Board meeting with valid reasons; however, department reports are included in your Agenda package. (Reference #5, #6, #7)

VII. PUBLIC FORUM:

Mayor Coats opened Public Forum.

Walter Weeks, 12 Eagle Road, Coats, NC - informed the Board that the Radio Read Meters have a battery with a twenty (20) year life.

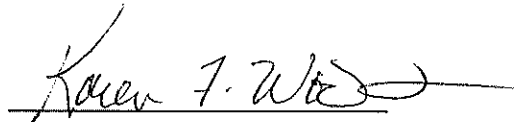
Mayor Coats closed Public Forum.

VIII. ADJOURN:

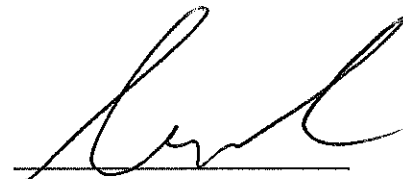
RESOLVED, to adjourn meeting.

MOTION BY: COMMISSIONER MARC POWELL: SECOND BY: COMMISSIONER KELVIN GILBERT APPROVED, AYES (3), MAYOR PRO-TEM JERRY BEASLY, COMMISSIONERS POWELL AND GILBERT NOES (0)

Meeting adjourned at 7:41 p.m.



Karen F. Wooten, Town Clerk



Chris Coats, Mayor