

## TOWN OF COATS

Board of Commissioners  
March 3, 2012  
Recessed Meeting February 16, 2012

### OFFICIAL MINUTES

#### I. ABSTRACT:

A Budget Work Session was held at Campbell University in Kivett Hall at 8am.

#### II. ROLL CALL:

Mayor Walter Weeks, Mayor Pro-Tem Dr. Linda Robinson, Commissioner J. C. Allen, Commissioner Allen Mosby, Commissioner Don Pleasant and Commissioner Jerry Beasley were in attendance.

#### III. CALL TO ORDER:

A quorum being present, Mayor Weeks called the February 16, 2012 meeting back to order at 8 am.

Mayor Weeks delivered the invocation and thanked everyone for their service to the Country and The Town of Coats.

Changes made to Agenda were to move Item A.-Establishment of Goals and Objectives to move under Item E. – Discussion of Dilapidated Structures.

#### **Resolution No. CR53-367**

RESOLVED, to move Item A.- Establishment of Goals and Objectives to follow after Item E.- Discussion of Dilapidated Structures.

**MOTION BY COMMISSIONER ALLEN MOSBY: SECOND BY MAYOR PRO-TEM DR. LINDA ROBINSON.**

**APPROVED, AYES (5) MAYOR PRO-TEM DR. LINDA ROBINSON,  
COMMISSIONERS ALLEN, MOSBY, BEASLEY AND PLEASANT  
NOES (0)**

## A. 2012-2013 BUDGET DISCUSSION:

### 1. General Overview/Issues

Kenny Cole thanked the Department Heads for all they have done during a difficult time and shared that he feels that things are going well now. Mr. Cole presented to the Board the following items of accomplishment during the past year: Personnel Policy, Codification, Classification Pay Plan, Safety Policy, Vehicle Use Policy, Improvements on the Town's Audit Report, Control of the Library, Personnel Changes, Improvements to the Park, Process of relocating the Town Hall. Mr. Cole shared with the Commissioners the process with the Department Heads for budget planning, which will be due to him on March 16, 2012. Issues and concerns that Mr. Cole presented to the Board were the funding of the Library, expirations of recycling contract, expenditures of unemployment estimated at \$31,000, liability cost, increase in Health Insurance and legal services. Mr. Alton Bain has stated his intent to increase his hourly rate.

The Board discussed putting the legal services out for bids. Mayor Weeks stated he would speak with Mr. Bain to let him know that the Board will be voting at the next meeting on putting the legal services out for bids to be effective July 1, 2012.

Kenny Cole continued his discussion and presented the Board with non-spent Capital Outlay funds for the 2011-2012 Budget. Tennis Courts \$4,500, Polaris Vehicle \$14,700, Knuckle Boom Truck \$125,000. Mr. Cole presented the 2012-2013 Budget Calendar. Correction to the Budget Calendar was to change May 12, 2012 to May 10, 2012.

### 2. Departmental Discussions with the Board

Police Department – Chief Jeremy Hall shared his vision for the Police Department and the items that he feels are needed for Town. Public safety, traffic enforcement, car seat checking, S.A.F.E., utilize media, officers being approachable, community policing, proactive to crime, working with other agencies, policy & procedures, transparency with the public, personnel, training, accurate data, protect citizens civil rights, liability management, officer safety, vehicle request for 2012-2013 and purchase of vests for officers.

Public Works Department – Gary Denton shared the positive of all departments working together. Needs for 2012 – 2013 are the continued needs; drainage, tree and debris removal, water pressure, water lines replacements, meter change outs, equipment and keeping the Town clean.

Recreation Department – Mike Collins shared with the Board that we have earned the respect from the people that are involved with the park. No Coats residents have been turned down and that the recreation numbers continue to grow. Utilization of the Website and FaceBook has proven to be an advantage for recreation activity. Activity growing for the walking trails along with the team sports. We have received five (5) applicants for the Recreation Committee. Coats has been chosen to host the district tournament. Mr. Collins ask for improvements for the restrooms, basketball courts, tennis courts, drainage on the ball fields, mowing equipment and surveillance equipment. Mr. Collins commented on the supply and officials' expenditure line items needing to be increase due

to more activity and also requested more hours for the part-time employee. Mr. Collins stated that he would like to see other activity offered such as adult tag football, softball, frisbee, fitness and swimming. Mr. Collins suggested a basketball court in another area in the Town.

The Board discussed advertising sponsors to help fund the Recreation Department.

Mayor Weeks expressed concerns of water upgrades.

**Resolution No. CR53-368**

RESOLVED, to take 15 minute recess.

**MOTION BY PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER ALLEN MOSBY.**

**APPROVED, AYES (5) MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS ALLEN, MOSBY, BEASLEY AND PLEASANT NOES (0)**

Mayor called meeting back to order at 9:50 am.

**B. REVIEW OF THE CAPITAL IMPROVEMENTS PROGRAM:**

Town Manager Kenny Cole presented the Board with a graph of the Governmental Fund balances including the restricted funds.

The Board discussed concerns of what amount above the 8% required by the state to keep in General Fund balance.

Town Manager Kenny Cole covered the process of implementing a 5 year Capital Improvement Plan for 2012-2013 budget. Mr. Cole expressed concerns of the Town not having a CIP in place.

Town Manager Kenny Cole requested that the Board review the forms and use them in planning for future Capital Expenditures.

**C. LISTING OF TOWN PROPERTY AND METHODS OF DISPOSAL:**

Town Manager Kenny Cole presented the Board with a list of all property owned by the Town.

The Board reviewed maps, locations and tax value of all property and discussed the property that may be considered for disposal. The Board agreed on the following properties to be considered for disposal: Vacant Lot – E. Lemon Street, Delma Grimes

Rd. well site, Honeycutt Rd. well site and the present Town Hall at 237 N. McKinley Street.

The Board agreed disposal methods for the present Town Hall as first sealed bids and next auction. The Board agreed to speak with Mr. Tart concerning the exchange of properties.

#### **D. DISCUSSION OF DILAPIDATED STRUCTURES:**

Town Manager Kenny Cole shared issues concerning dilapidated structures in the Town and the expense associated with addressing these structures.

The Board asked the Town Manager to send letters to the property owners concerning the structures and the concerns that the Town have with the dilapidated structures.

#### **E. ESTABLISHMENT OF GOALS AND OBJECTIVES:**

Town Manager Kenny Cole shared the importance of knowing the goals and objectives of the Board and asks them to give him direction on where to begin with the 2012-2013 budget.

Mayor Weeks asked the Commissioners to share what concerns they have and what important matters they have for the Town.

Commissioner Pleasant expressed concerns of other means of revenue other than increasing taxes on fixed income citizens.

Mayor Pro-Tem Dr. Linda Robinson expressed wanting the Town to become a Town of possibilities and hope.

Commissioner Allen expressed the problems about dilapidated property, the looks of the Town and the tax base.

Commissioner Mosby expressed the importance of growth so the burden doesn't fall on the citizens.

Commissioner Beasley expressed the main problem being the need to increase the Town's revenue.

Mayor Weeks shared the challenges for the Town and expressed the need to get things moving on the corner property that will help with the tax base. He expressed the need to dress up 27 to be a beautiful gateway entering Campbell University and creating a nice downtown.

**F. DISCUSSION OF WORLD TRADE CENTER MONUMENT;**

Discussion of World Trade Center Monument and plans concerning what will be done with the piece of the World Trade Center. Commissioner Mosby confirmed that D. H. Griffin is accepting letters of request and plans. Pro-Tem Dr. Linda Robinson suggested that the piece be placed in the new Town Hall for display.

**Resolution No. CR53-369**

RESOLVED, to request a piece of the World Trade Center to be displayed in the new Town Hall.

**MOTION BY PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER ALLEN MOSBY.**

**APPROVED, AYES (5) MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS ALLEN, MOSBY, BEASLEY AND PLEASANT NOES (0)**

**G. ADJOURN:**

**Resolution No. CR53-370**


RESOLVED, to adjourn this meeting.

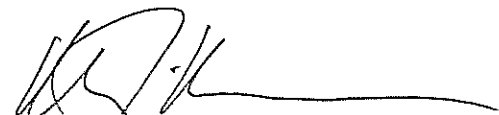
**MOTION BY PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER ALLEN MOSBY.**

**APPROVED, AYES (5) MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS ALLEN, MOSBY, BEASLEY AND PLEASANT NOES (0)**

Mayor Weeks called the meeting adjourned.

Respectfully Submitted,

  
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Karen Wooten, Town Clerk

  
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Walter Weeks, Mayor