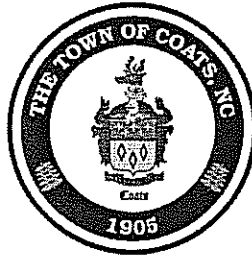


Mayor
Walter Weeks

Town Manager
Kenneth C. Cole

Town Attorney
Alton Bain



Commissioners

J.C. Allen
Jerry Beasley
Allen Mosby
Don Pleasant
Dr. Linda Robinson

The Town of Coats, North Carolina

Regular Meeting of the Board of Commissioners February 14, 2013 - 7:00 p.m.

I. Call to Order

- A. Invocation
- B. Pledge of Allegiance
- C. Approval of Agenda

II. Approval of Consent Agenda

- A. Approval of Minutes
- B. Approval of Attorney Bill
- C. Review of Financial Statement

III. Manager & Committee Reports

- A. Department Updates

IV. Public Hearing

- A. Consider Taxi Cab Operation.

V. Old Business

- A. Consider Amending Letter of Conditions to Increase Grant Extended by USDA.
- B. Consider Appointments to Boards/Committee

VI. New Business

- A. Coats Chamber of Commerce Update

VII. Public Forum

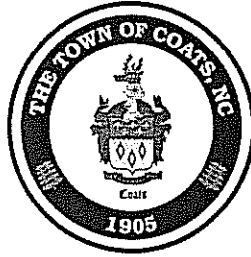
(Please limit comments to 3 minutes in order to allow others to speak)

VIII. Adjourn

Mayor
Walter Weeks

Town Manager
Kenneth C. Cole

Town Attorney
Alton Bain



Commissioners

JC Allen
Jerry Beasley
Allen Mosby
Don Pleasant
Dr. Linda Robinson

The Town of Coats, North Carolina

Item Abstract:

Consent Agenda

Item No.

II-A, B, C

Meeting Date:

February 14, 2013

Information

X **Action Item**

Consent Agenda

DEPARTMENT: Administration

CONTACT PERSON: Kenny Cole, Town Manager

REQUEST: Review Consent Agenda

SUMMARY: Attached you will find the following:

Minutes (January 10, 2013)

Attorney Bill

January 2013 Financial Statement

Comments to Financial Statement:

REVENUES

10-3839-8000 – \$296 - NCLM \$295 Property Damage at Park, Faxes \$1

40-3300-1000 - \$4,884.50 – USDA reimbursement on CT Clayton

60-3710-8000 - \$149.56 - NSF

BUDGET IMPACT: None

ATTACHMENTS: Minutes, Attorney Bill, Financial Statement

PUBLIC HEARING: N/A

PRIOR BOARD ACTION: None

RECOMMENDATION: Review and approve the Consent Agenda

TOWN OF COATS

Board of Commissioners

January 10, 2013

7:00 pm

OFFICIAL MINUTES

I. ABSTRACT:

A regular scheduled meeting of the Board of Commissioners was held on January 10, 2013 in the Board of Commissioners' Meeting Room at Coats Town Hall.

II. ROLL CALL:

Mayor Walter Weeks, Mayor Pro-Tem Dr. Linda Robinson, Commissioner Jerry Beasley, Commissioner Don Pleasant, Commissioner J C Allen and Commissioner Allen Mosby were in attendance.

Attorney Alton Bain was present.

III. CALL TO ORDER:

A quorum being present, Mayor Weeks called the meeting to order at 7:00 pm.

Commissioner Don Pleasant delivered the invocation and Mayor Weeks led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

Mayor Weeks asked to add Item D under New Business – Priorities for County Support.

RESOLVED, to accept agenda with the added Item D under New Business, Priorities for County Support.

MOTION BY: COMMISSIONER DON PLEASANT: SECOND BY MAYOR PRO-TEM DR. LINDA ROBINSON.

**APPROVED, AYES (5), MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS PLEASANT, ALLEN, MOSBY AND BEASLEY.
NOES (0)**

V. APPROVAL OF CONSENT AGENDA:

RESOLVED, to accept consent agenda.

MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER ALLEN MOSBY.

APPROVED, AYES (5), MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS PLEASANT, ALLEN, MOSBY AND BEASLEY. NOES (0)

VI. MANAGERS UPDATE:

Department Updates:

Town Manager Kenny Cole informed the Board that the pre-construction contract for the new Town Hall was signed on January 7, 2013 and the completion date is set for March 8, 2013. Mr. Cole stated that the contractor was going to install the chairlift first and that work had already begun. Mr. Cole responded to Mayor Pro-Tem Dr. Linda Robinson concerning the World Trade Center request that we haven't had any response from D H Griffin. Mr. Cole reminded the Board of the Harnett Regional Meeting that Coats is hosting on January 28, 2013 at Ron's Barn and he will be sending out the Agenda.

Discussion among the Board and Mr. Cole to schedule a 2013/2014 budget planning retreat.

The location of retreat to be determined.

Mr. Cole asked the Board to let me know of issues of concerns for the Budget retreat.

Police Chief Jeremy Hall gave monthly stats from the Police Department for December through January 10, 2013. **(Reference #1).**

Public Works Director Gary Denton informed the Board that they were still picking up leaves and Christmas trees.

Recreation Director Mike Collins informed the Board that there are a total of 66 basketball games during the week and 28 games on Saturdays. Mr. Collins confirmed the swimming program on February 12, 2013 with all ages thru adults. Mr. Collins informed the Board of a "Kids on the Run" program. Mr. Collins also stated that there will be a Recreation committee meeting scheduled in January.

Librarian Rebecca DallaMura stated that the stats for December were in line with previous month. Mrs. DallaMura confirmed that the Library is doing well.

VII. PUBLIC HEARING:

A. Consider Zoning Amendment to include Video Gaming.

Mayor Weeks opened the floor for Public Hearing.

Hearing none Mayor Weeks closed Public Hearing.

VIII. OLD BUSINESS:

A. Consider Zoning amendment to include Video Gaming.

RESOLVED, to table consideration of Zoning Amendment to include Video Gaming until clarification of changes in the law.

MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER DON PLEASANT.

Chief Hall informed the Board that he was meeting with the District Attorney next week to receive directions from them on how the county is enforcing the new law. Chief Hall confirmed that the Police Department has took no action at this time.

APPROVED, AYES (5), MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS PLEASANT, ALLEN, MOSBY AND BEASLEY. NOES (0)

B. Discussion of Sale of Town Property.

Town Manager Kenny Cole asked the Board to discuss the disposal of the present Town Hall which was tabled during the August 2012 Board Meeting, due to the uncertainty of the New Town Hall renovations.

Mayor Weeks suggested to the Board to consider the method of auctioning the present Town Hall. Mayor shared that he felt that going through the sealed bidder process could take longer than hiring an auctioneer to have a public auction for this property.

Commissioner Jerry Beasley stated that he would like to hold off until March and address this after having time to review the information given, due to the importance of this decision. Commissioner Beasley agreed with Mayor Weeks to include this discussion in with our budget retreat.

Commissioner Allen Mosby shared concerns of waiting that long and questioned Mr. Cole on the length of time to completely occupy the new Town Hall. Mr. Cole stated approximately 30 days. Commissioner Mosby stated that between the February board meeting and March board meeting if a decision was needed we could have a special called meeting.

Mayor Weeks suggested that the Board review the information and to have the discussion included on the February agenda. Mayor Weeks also stated that details can be discussed during the retreat.

C. Consider Appointment of a Commissioner to Review Audit Deficiencies.

Mayor Weeks ask for a Commissioner to volunteer to assist him with the review of the audit deficiencies to assure that the process is in order. With the absence of a volunteer the Mayor asked for a nomination.

Mayor Pro-Tem Dr. Linda Robinson nominated Commissioner Jerry Beasley. Commissioner Beasley agreed to assist with the review. Commissioner Pleasant second the nomination.

Approved the nomination were Mayor Pro-Tem Dr. Linda Robinson, Commissioners Mosby, Pleasant, Allen and Beasley.

IX. NEW BUSINESS:

A. Consider Application for Taxi Cab Operation.

Town Manager Kenny Cole requested the Board to accept application from Crossway Transportation Inc. to operate a taxi cab service in Coats and according to Town Ordinance 111.07 to set a public hearing date. **(Reference #2)**

Mr. Rodney Johnson addressed the Board and expressed the need for his service within the Town of Coats. Mr. Johnson confirmed with the Board that his office will be located in the Dunn area.

RESOLVED, to accept application from Crossway Transportation Inc. to operate a Taxi Cab service and set Public Hearing date for February 14, 2013.

MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER JERRY BEASLEY.

APPROVED, AYES (5), MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS PLEASANT, ALLEN, MOSBY AND BEASLEY. NOES (0)

B. Consider appointments to Boards and Committees.

Town Manager Kenny Cole presented the Board with a list of vacancies on the Boards and Committees. **(Reference # 3).**

Commissioner Allen Mosby agreed to serve a three (3) year term on the Board of Adjustments.

RESOLVED, to accept to appoint vacancies as presented.

MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER JERRY BEASLEY.

APPROVED, AYES (5), MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS PLEASANT, ALLEN, MOSBY AND BEASLEY. NOES (0)

C. Consider Budget Amendment to complete a Water System Study.

Town Manager Kenny Cole requested the Board to consider budget amendment of Sixteen Thousand dollars (\$16,000) and establish a committee to evaluate bids for a complete Water System Study. This study will provide the Town with an accurate representation of our systems performance and the data will be used to provide us with accurate CIP needs. Mr. Cole informed the Board that this study would consist of performing field flow test, flow recording and residual pressures. Mr. Cole stated that there will be a need to solicit qualifications from engineering firms to perform the study. Mr. Cole requested to have one Commissioner to assist himself and Public Works Director Gary Denton with interviewing the Engineering firms (Reference # 4).

RESOLVED, to approve budget amendment and authorize the staff to solicit qualified engineering firms.

MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER JERRY BEASLEY.

APPROVED, AYES (5), MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS PLEASANT, ALLEN, MOSBY AND BEASLEY. NOES (0)

Commissioner Allen Mosby agreed to serve on committee with Town Manager Kenny Cole and Public Works Director Gary Denton.

RESOLVED, to Commissioner Allen Mosby to serve on committee to interview engineering firms.

MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER DON PLEASANT.

APPROVED, AYES (5), MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS PLEASANT, ALLEN, MOSBY AND BEASLEY. NOES (0)

D. Priorities for County Support.

Mayor Weeks shared with the Board about the article where County Commissioner Burgin was requesting the Mayors to give him five (5) areas of support for their Town. The Board agreed on the needs listed below which will be forwarded to Commissioner Burgin.

1. Manage traffic flow from east to west.
2. Grant Writing assistance
3. Water and Sewer lines
4. Main Street projects
5. Recreation and Library assistance.

The Board agreed that this was an acceptable list to present to Commissioner Burgin.

X. PUBLIC FORUM:

Mayor Weeks opened Public Forum.

Amy Pleasant, 170 E. South Street, Coats shared concerns of speeding on and around South and Orange Street. She expressed issues with the Police Department which she has noticed officers staying at locations for extending amount of time. Ms. Pleasant express that something needs to be done about the speeding.

The Board of Commissioners discussed with Police Chief Hall with suggestions on how to control the speeding issues and requested that Chief Hall and Town Manager Kenny Cole work together to address these concerns.

XI. ADJOURN:

RESOLVED, to adjourn meeting.

MOTION BY: MAYOR PRO-TEM DR. LINDA ROBINSON: SECOND BY COMMISSIONER ALLEN MOSBY.

APPROVED, AYES (5), MAYOR PRO-TEM DR. LINDA ROBINSON, COMMISSIONERS PLEASANT, ALLEN, MOSBY AND BEASLEY. NOES (0)

Mayor Weeks called meeting adjourned at 8:20 pm.

Respectfully Submitted,

Karen Wooten, Town Clerk

Walter Weeks, Mayor

February 11, 2013

The Town of Coats
Post Office Box 675
Coats, North Carolina 27521

Attn: Town Clerk

Re: Statement of Services Rendered by Alton D. Bain – January 1, 2013 through January 31, 2013

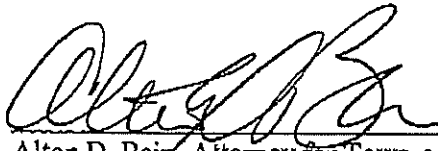
01-04-2013	Study voicemail from Joe Tart; Telephone call with Town Manager regarding Tax Matter; Telephone call with Joe Tart	.3
01-08-2013	Review Agenda for Town Board Meeting	.1
01-10-2013	Attend Town Board Meeting	1.4

1.8 hrs @ \$125.00 per hour

\$ 225.00

TOTAL FOR TOWN OF COATS:

\$ 225.00


Alton D. Bain, Attorney for Town of Coats

02/11/13 Fiscal Year: 2013
11:56:40 Fiscal Month Range: 7-7
(D)

Town of Coats Encumbrances & Expenditure Statement

Period Ending: January 31, 2013

Selected Department Page 1
(ALL) All Departments

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (4110) GOVERNING BOARD:							
GOVERNING BOARD/SALARI	10-4110-1700	9,236.00	0.00	7,800.00	0.00	1,436.00	84.45
FICA	10-4110-1710	750.00	0.00	596.70	0.00	153.30	79.56
INSURANCE (WORKER'S CO	10-4110-1860	156.00	0.00	156.00	0.00	0.00	100.00
AUDIT/ACCOUNTING	10-4110-1910	10,800.00	10,200.00	10,700.00	0.00	100.00	99.07
LEGAL SERVICES	10-4110-1920	11,900.00	237.50	1,862.50	0.00	10,037.50	15.65
PROFESSIONAL SERVICE	10-4110-1990	3,590.00	0.00	312.50	0.00	3,277.50	8.70
Surplus Property Listi	10-4110-2000	261.00	0.00	260.98	0.00	0.02	99.99
TRAVEL & PER DIEM	10-4110-3110	250.00	0.00	0.00	0.00	250.00	0.00
TRAINING-SCHOOL	10-4110-3950	539.00	0.00	0.00	0.00	539.00	0.00
HARNETT L-GOVERMENT AS	10-4110-4000	500.00	0.00	0.00	0.00	500.00	0.00
MID-CAROLINA COUNCIL O	10-4110-4010	550.00	0.00	507.00	0.00	43.00	92.18
INSURANCE (MUNICIPAL P	10-4110-4500	2,700.00	0.00	2,700.00	0.00	0.00	100.00
DUES/SUBS (ADVERTISING	10-4110-4910	3,310.00	0.00	3,249.98	0.00	60.02	98.18
BENEVOLENCE	10-4110-4990	500.00	0.00	75.00	0.00	425.00	15.00
EMPLOYEE CHRISTMAS BON	10-4110-6000	3,764.00	0.00	3,763.20	0.00	0.80	99.97
COATS SENIOR CENTER	10-4110-6300	800.00	0.00	800.00	0.00	0.00	100.00
COATS MUSEUM	10-4110-7001	300.00	0.00	300.00	0.00	0.00	100.00
TOTAL DEPT: (4110) GOVERNING BOARD:		49,906.00	10,437.50	33,083.86	0.00	16,822.14	66.29

Encumbrances & Expenditure Statement

(ALL) All Departments

Fiscal Year: 2013

02/1/13

Fiscal Month Range: 7-7

Period Ending: January 31, 2013

(D)

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (4120) GENERAL MANAGEMENT:							
SALARIES/WAGES (GEN FU	10-4120-1210	109,000.00	12,578.43	67,084.21	0.00	41,915.79	61.54
(FICA)	10-4120-1810	8,339.00	962.23	5,131.94	0.00	3,207.06	61.54
RETIREMENT (6.74%)	10-4120-1820	7,663.00	847.64	4,521.21	0.00	3,141.79	59.00
INSURANCE (MEDICAL)	10-4120-1830	15,776.00	1,342.86	10,549.12	0.00	5,226.88	66.86
EMPLOYMENT SECURITY CO	10-4120-1850	22,893.00	0.00	22,892.83	0.00	0.17	99.99
INSURANCE (WORKER'S CO	10-4120-1860	2,949.00	0.00	2,934.65	0.00	14.35	99.51
JANITORIAL/SALARIES/MAI	10-4120-1970	2,600.00	300.00	1,550.00	0.00	1,050.00	59.61
PROFESSIONAL SERVICE	10-4120-1990	1,530.00	93.57	728.63	0.00	801.37	47.62
JANITORIAL SUPPLIES	10-4120-2110	500.00	21.38	118.79	0.00	381.21	23.75
AUTO (GAS & LUBRICANTS	10-4120-2510	62,791.00	4,334.58	31,370.49	0.00	31,420.51	49.96
OFFICE SUPPLIES	10-4120-2610	1,600.00	42.38	1,082.20	0.00	517.80	67.63
TRAVEL & PER DIEM	10-4120-3110	1,100.00	0.00	224.19	0.00	875.81	20.38
TELEPHONE/CHARTER	10-4120-3210	4,300.00	284.26	2,646.02	0.00	1,653.98	61.53
POSTAGE	10-4120-3250	800.00	59.13	247.63	0.00	552.37	30.95
ELECTRICITY BUILDING	10-4120-3310	3,800.00	311.34	2,595.08	0.00	1,204.92	68.29
GAS HEATING	10-4120-3330	2,750.00	584.09	1,113.00	0.00	1,637.00	40.47
SEWER	10-4120-3350	400.00	51.70	307.84	0.00	92.16	76.96
PRINTING	10-4120-3400	500.00	0.00	0.00	0.00	500.00	0.00
REPAIRS-BUILDING	10-4120-3510	4,000.00	0.00	2,698.79	0.00	1,301.21	67.47
REPAIRS-EQUIPMENT	10-4120-3520	500.00	0.00	0.00	0.00	500.00	0.00
ADVERTISING/LEGAL	10-4120-3910	500.00	0.00	102.00	0.00	398.00	20.40
TRAINING - SCHOOL	10-4120-3950	1,700.00	531.70	783.97	0.00	916.03	46.11
INSURANCE (MUNICIPAL)	10-4120-4500	9,519.00	0.00	9,467.69	0.00	51.31	99.46
DUES/SUBSCRIPTIONS	10-4120-4910	1,110.00	0.00	1,063.50	0.00	46.50	95.81
CAPITAL OUTLAY	10-4120-5100	0.00	0.00	0.00	0.00	0.00	0.00
COMPUTER/DATA EQUIPMEN	10-4120-5200	2,500.00	0.00	0.00	0.00	2,500.00	0.00
OUTSIDE CONTRACTS	10-4120-6000	9,150.00	202.94	5,884.33	0.00	3,265.67	64.31
COUNTY COLL (.015 & .0	10-4120-6990	5,500.00	1,658.67	3,969.74	0.00	1,530.26	72.17
FIRE CO (CODE INSPECTI	10-4120-6995	3,900.00	0.00	300.00	0.00	3,600.00	7.69

Encumbrances & Expenditure Statement

(ALL) All Departments

Fiscal Year: 2013

Period Ending: January 31, 2013

02/11/13

Fiscal Month Range: 7-7

10 GENERAL FUND

(D)

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
APPROP. TO CEMETERY FU	10-4120-7000	3,400.00	0.00	3,400.00	0.00	0.00	100.00
APPROP. TO PROJECT FUN	10-4120-7002	83,000.00	0.00	83,000.00	0.00	0.00	100.00
TOTAL DEPT: (4120) GENERAL MANAGEMENT:		374,070.00	24,206.90	265,767.85	0.00	108,302.15	71.04

Encumbrances & Expenditure Statement

(ALL) All Departments

02/11/13 Fiscal Year: 2013

11:56:40 Fiscal Month Range: 7-7

Period Ending: January 31, 2013

(D)

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (4310) POLICE DEPARTMENT:							
SALARIES/WAGES (POLICE	10-4310-1210	170,903.00	18,959.12	94,442.97	0.00	76,460.03	55.26
SALARIES/WAGES (O.T.)	10-4310-1220	700.00	0.00	328.05	0.00	371.95	46.86
HOLIDAY PAY	10-4310-1230	6,930.00	3,692.59	6,926.03	0.00	3.97	99.94
SALARIES/WAGES (P.T.)	10-4310-1260	12,100.00	510.00	12,084.00	0.00	16.00	99.86
LONGEVITY (FORM 1099 M	10-4310-1270	150.00	0.00	150.00	0.00	0.00	100.00
5% RETIREMENT - 401(K)	10-4310-1330	8,546.00	1,132.54	5,092.31	0.00	3,453.69	59.58
(FICA)	10-4310-1810	13,993.00	1,764.01	8,673.89	0.00	5,319.11	61.98
RETIREMENT (6.77%)	10-4310-1820	12,450.00	1,533.52	6,876.89	0.00	5,573.11	55.23
INSURANCE (MEDICAL)	10-4310-1830	35,856.00	3,042.97	22,599.74	0.00	13,256.26	63.02
INSURANCE (WORKER'S CO	10-4310-1860	12,835.00	0.00	12,835.00	0.00	0.00	100.00
MEDICAL (DRUG TEST)	10-4310-1930	450.00	50.00	100.00	0.00	350.00	22.22
PROFESSIONAL SERVICE	10-4310-1990	1,520.00	0.00	125.00	0.00	1,395.00	8.22
JANITORIAL SUPPLIES	10-4310-2110	400.00	10.00	35.17	0.00	364.83	8.79
UNIFORMS	10-4310-2120	3,000.00	0.00	2,378.13	0.00	621.87	79.27
TIRES	10-4310-2520	2,000.00	0.00	978.68	0.00	1,021.32	48.93
VEHICLE MAIN/SUPPLIES	10-4310-2530	7,000.00	157.88	3,058.84	0.00	3,941.16	43.69
OFFICE SUPPLIES	10-4310-2610	1,200.00	0.00	432.13	0.00	767.87	36.01
TRAVEL & PER DIEM	10-4310-3110	600.00	0.00	60.55	0.00	539.45	10.09
TELEPHONE SERVICES	10-4310-3210	5,800.00	756.56	2,965.11	0.00	2,834.89	51.12
POSTAGE	10-4310-3250	200.00	30.00	80.95	0.00	119.05	40.47
COMMUNICATION EXPENSE	10-4310-3290	8,000.00	0.00	3,990.71	0.00	4,009.29	49.88
ELECTRICITY BUILDING	10-4310-3310	3,200.00	311.32	2,594.94	0.00	605.06	81.09
GAS HEATING	10-4310-3330	2,750.00	584.08	1,112.98	0.00	1,637.02	40.47
PRINTING	10-4310-3400	250.00	0.00	174.00	0.00	76.00	69.60
REPAIRS (EQUIPMENT)	10-4310-3520	1,900.00	400.00	1,123.68	0.00	776.32	59.14
ADVERTISING	10-4310-3910	100.00	0.00	0.00	0.00	100.00	0.00
TRAINING & SCHOOL	10-4310-3950	1,500.00	102.50	332.01	0.00	1,167.99	22.13
SERVICE MAIN CONTRACTS	10-4310-4420	13,200.00	1,501.86	10,794.51	0.00	2,405.49	81.77
INSURANCE-LIABILITY-AU	10-4310-4500	12,700.00	0.00	12,700.00	0.00	0.00	100.00

Encumbrances & Expenditure Statement

(ALL) All Departments

Fiscal Year: 2013

02/11/13

Fiscal Month Range: 7-7

Period Ending: January 31, 2013

(D)

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DUES & SUBSCRIPTIONS	10-4310-4910	250.00	0.00	0.00	0.00	250.00	0.00
CAPITAL OUTLAY	10-4310-5100	5,800.00	0.00	5,622.00	0.00	178.00	96.93
AMMUNITION	10-4310-6000	2,000.00	31.00	1,974.00	0.00	26.00	98.70
DEBT SERVICE (PRINCIP	10-4310-7100	10,461.00	0.00	10,461.00	0.00	0.00	100.00
DEBT SERVICE (INTERE	10-4310-7210	1,655.00	0.00	1,654.83	0.00	0.17	99.99
TOTAL DEPT: (4310) POLICE DEPARTMENT:		360,399.00	34,569.95	232,758.10	0.00	127,640.90	64.58

02/11/13

Fiscal Year: 2013

Town of Coats

Encumbrances & Expenditure Statement

 Selected Department **Page 6**
 (ALL) All Departments

11:56:40 Fiscal Month Range: 7-7

Period Ending: January 31, 2013

(D)

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (4311) POLICE DEPARTMENT GRANT							
SALARIES/WAGES GRANT	10-4311-1210	35,197.00	4,060.80	21,657.60	0.00	13,539.40	61.53
5% RETIREMENT 401 (K)	10-4311-1330	1,760.00	203.04	1,082.87	0.00	677.13	61.52
FICA	10-4311-1810	2,693.00	310.65	1,656.81	0.00	1,036.19	61.52
RETIREMENT (6.77%)	10-4311-1820	2,478.00	274.90	1,466.20	0.00	1,011.80	59.16
INSURANCE (MEDICAL)	10-4311-1830	7,171.00	606.76	4,768.72	0.00	2,402.28	66.50
INSURANCE (WORKERS CO	10-4311-1860	2,567.00	0.00	2,567.00	0.00	0.00	100.00
TOTAL DEPT: (4311) POLICE DEPARTMENT GRANT		51,866.00	5,456.15	33,199.20	0.00	18,666.80	64.00

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10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (4510) STREET DEPARTMENT:							
SALARIES/WAGES (STREET	10-4510-1210	17,248.00	933.09	10,684.35	0.00	6,563.65	61.94
LONGEVITY (FORM 1099 M	10-4510-1270	400.00	0.00	126.00	0.00	274.00	31.50
(FICA)	10-4510-1810	1,320.00	71.37	826.99	0.00	493.01	62.65
RETIREMENT (6.74%)	10-4510-1820	1,213.00	62.92	728.69	0.00	484.31	60.07
INSURANCE (MEDICAL)	10-4510-1830	4,303.00	175.67	2,316.38	0.00	1,986.62	53.83
INSURANCE (WORKERS CO	10-4510-1860	1,982.00	0.00	1,982.00	0.00	0.00	100.00
STREET SIGNS	10-4510-2230	3,000.00	0.00	0.00	0.00	3,000.00	0.00
SUPPLIES/MATERIALS	10-4510-2260	6,000.00	445.58	3,627.09	0.00	2,372.91	60.45
SAFETY/FIRST AID SUPPL	10-4510-2310	500.00	127.33	463.13	0.00	36.87	92.62
CHEMICALS/PESTICIDES	10-4510-2340	2,500.00	1,079.06	1,079.06	0.00	1,420.94	43.16
TIRES	10-4510-2520	1,200.00	0.00	802.86	0.00	397.14	66.90
VEHICLE MAINTENANCE &	10-4510-2530	3,500.00	309.17	1,527.97	0.00	1,972.03	43.65
TRAVEL & PER DIEM	10-4510-3110	200.00	0.00	0.00	0.00	200.00	0.00
PAGERS/CELL PHONES	10-4510-3211	1,100.00	86.23	628.27	0.00	471.73	57.11
ELECTRICITY-STREET LIG	10-4510-3311	46,000.00	3,751.21	26,719.67	0.00	19,280.33	58.08
REPAIRS (EQUIPMENT)	10-4510-3520	5,000.00	189.39	1,546.37	0.00	3,453.63	30.92
TRAINING - SCHOOL	10-4510-3950	800.00	200.00	200.00	0.00	600.00	25.00
UNIFORMS RENTAL FEES	10-4510-4140	2,500.00	263.71	1,327.75	0.00	1,172.25	53.11
INSURANCE(LIABILITY-VE	10-4510-4500	3,000.00	0.00	3,000.00	0.00	0.00	100.00
TIPPING FEES	10-4510-4990	6,000.00	0.00	0.00	0.00	6,000.00	0.00
DEBT SERVICE PRINCIPAL	10-4510-7100	5,573.00	0.00	5,112.59	0.00	460.41	91.73
DEBT SERVICE INTEREST	10-4510-7210	460.00	0.00	460.00	0.00	0.00	100.00
TOTAL DEPT: (4510) STREET DEPARTMENT:		113,799.00	7,694.73	63,159.17	0.00	50,639.83	55.50

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10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (4910) PLANNING/ZONING :							
ZONING BOARD MEMBER FE	10-4910-1710	2,100.00	0.00	700.00	0.00	1,400.00	33.33
PROFESSIONAL SERVICE	10-4910-1990	165.00	0.00	0.00	0.00	165.00	0.00
OFFICE SUPPLIES	10-4910-2610	150.00	0.00	0.00	0.00	150.00	0.00
ZONING (ADVERTISING)	10-4910-3910	735.00	105.63	732.93	0.00	2.07	99.71
ANIMAL CONTROL/VEHICLE	10-4910-5400	10,000.00	0.00	10,000.00	0.00	0.00	100.00
OUTSIDE CONTRACTS	10-4910-6000	2,000.00	0.00	0.00	0.00	2,000.00	0.00
TOTAL DEPT: (4910) PLANNING/ZONING :		15,150.00	105.63	11,432.93	0.00	3,717.07	75.46

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10 GENERAL FUND

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DEPT (6110) LIBRARY:							
SALARIES/WAGES (LIBRAR (FICA)	10-6110-1260	19,750.00	2,365.00	12,511.25	0.00	7,238.75	63.34
	10-6110-1810	1,516.00	180.92	957.12	0.00	558.88	63.13
WORKERS COMP	10-6110-1860	1,000.00	0.00	1,000.00	0.00	0.00	100.00
JANITORIAL SUPPLIES	10-6110-2110	250.00	0.00	150.56	0.00	99.44	60.22
OFFICE SUPPLIES	10-6110-2610	300.00	20.49	232.26	0.00	67.74	77.42
TRAVEL & PER DIEM	10-6110-3110	50.00	0.00	0.00	0.00	50.00	0.00
TELEPHONE	10-6110-3210	2,400.00	117.76	754.40	0.00	1,645.60	31.43
POSTAGE	10-6110-3250	100.00	0.00	0.00	0.00	100.00	0.00
ELECTRICITY BUILDING	10-6110-3310	3,600.00	223.25	1,396.92	0.00	2,203.08	38.80
SEWER	10-6110-3350	250.00	16.66	119.78	0.00	130.22	47.91
REPAIRS BUILDING	10-6110-3510	1,100.00	57.12	104.97	0.00	995.03	9.54
RENTAL OFFICE EQUIPMEN	10-6110-4310	1,800.00	0.00	0.00	0.00	1,800.00	0.00
INSURANCE (LIABILITY/B	10-6110-4500	450.00	0.00	450.00	0.00	0.00	100.00
DUES/SUBSCRIPTIONS	10-6110-4910	500.00	0.00	73.50	0.00	426.50	14.70
CAPITAL OUTLAY (BOOKS)	10-6110-5100	2,500.00	0.00	18.90	0.00	2,481.10	0.75
TOTAL DEPT: (6110) LIBRARY:		35,566.00	2,981.20	17,769.66	0.00	17,796.34	49.96

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10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
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DEPT (6120) RECREATION DEPARTMENT:

SALARIES/WAGES (PARK)	10-6120-1260	20,000.00	2,307.69	12,307.68	0.00	7,692.32	61.53
SALARIES (OTHER) (1099	10-6120-1265	6,300.00	720.00	4,428.00	0.00	1,872.00	70.28
(FICA)	10-6120-1810	2,012.00	231.60	1,280.19	0.00	731.81	63.62
INSURANCE (WORKERS CO	10-6120-1860	859.00	0.00	859.00	0.00	0.00	100.00
REFEREES/UMPIRES	10-6120-1950	10,500.00	3,670.00	7,500.00	0.00	3,000.00	71.42
JANITORIAL/MAINT/SUPPLI	10-6120-1970	500.00	0.00	46.36	0.00	453.64	9.27
PROGRAM SUPPLIES	10-6120-2280	5,600.00	320.00	1,714.28	1,417.25	2,468.47	55.92
SAFETY/FIRST AID SUPPL	10-6120-2310	250.00	0.00	3.98	0.00	246.02	1.59
CHEMICALS, FERTILIZER	10-6120-2340	750.00	0.00	259.00	0.00	491.00	34.53
AUTO (GAS & MAINTENANC	10-6120-2510	500.00	258.04	258.04	0.00	241.96	51.60
TIRES	10-6120-2520	300.00	0.00	0.00	0.00	300.00	0.00
VEHICLE MAIN SUPPLIES	10-6120-2530	300.00	0.00	63.33	0.00	236.67	21.11
OFFICE SUPPLIES	10-6120-2610	300.00	0.00	66.98	0.00	233.02	22.32
TELEPHONE	10-6120-3210	250.00	51.46	107.75	0.00	142.25	43.10
PAGERS/CELL PHONES	10-6120-3211	1,200.00	0.00	286.89	0.00	913.11	23.90
POSTAGE	10-6120-3250	100.00	0.00	0.00	0.00	100.00	0.00
ELECTRICITY (PA	10-6120-3312	7,000.00	432.54	3,633.63	0.00	3,366.37	51.90
PRINTING/ADVERTISING	10-6120-3400	300.00	58.00	142.00	0.00	158.00	47.33
REPAIRS BUILDING	10-6120-3510	1,200.00	0.00	230.00	0.00	970.00	19.16
REPAIRS (EQUIPMENT & B	10-6120-3520	1,200.00	0.00	1,071.68	0.00	128.32	89.30
REPAIRS (VEHICLE)	10-6120-3530	200.00	0.00	0.00	0.00	200.00	0.00
INSURANCE(LIABILITY-VE	10-6120-4500	1,200.00	0.00	1,200.00	0.00	0.00	100.00
DEBT SERVICE (PRINCIP	10-6120-7100	2,450.00	0.00	2,449.59	0.00	0.41	99.98
DEBT SERVICE (INTERE	10-6120-7210	290.00	0.00	290.00	0.00	0.00	100.00

TOTAL DEPT: (6120) RECREATION DEPARTMENT:

63,561.00 8,049.33 38,198.38 1,417.25 23,945.37 62.32

TOTAL FUND: (10) GENERAL FUND

1,064,317.00 93,501.39 695,369.15 1,417.25 367,530.60 65.46

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20 POWELL BILL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (9001) POWELL BILL							
SALARIES	20-9001-1210	17,248.00	933.14	10,810.51	0.00	6,437.49	62.67
FICA EXPENSE	20-9001-1810	1,320.00	71.40	827.02	0.00	492.98	62.65
RETIREMENT EXPENSE	20-9001-1820	1,213.00	62.92	728.69	0.00	484.31	60.07
GROUP INSURANCE EXPENS	20-9001-1830	4,302.00	175.67	2,316.44	0.00	1,985.56	53.84
INSURANCE WORKERS COMP	20-9001-1860	1,982.00	0.00	1,982.00	0.00	0.00	100.00
CONTRACTED SERVICES	20-9001-6000	37,935.00	0.00	1,004.47	0.00	36,930.53	2.64
TOTAL DEPT: (9001) POWELL BILL		64,000.00	1,243.13	17,669.13	0.00	46,330.87	27.60
TOTAL FUND: (20) POWELL BILL FUND		64,000.00	1,243.13	17,669.13	0.00	46,330.87	27.60

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31 SOLID WASTE

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (4810) SOLID WASTE							
SALARIES/WAGES	31-4810-1210	31,997.00	2,282.38	19,785.64	0.00	12,211.36	61.83
LONGEVITY	31-4810-1270	170.00	0.00	168.00	0.00	2.00	98.82
FICA	31-4810-1810	2,448.00	174.59	1,526.30	0.00	921.70	62.34
RETIREMENT(6.74%)	31-4810-1820	2,250.00	153.87	1,344.93	0.00	905.07	59.77
INSURANCE (MEDICAL)	31-4810-1830	7,889.00	416.26	4,519.08	0.00	3,369.92	57.28
INSURANCE (WORKERS CO	31-4810-1860	2,696.00	0.00	2,555.10	0.00	140.90	94.77
TIPPING FEES	31-4810-3960	8,000.00	0.00	0.00	0.00	8,000.00	0.00
WASTE INDUSTRIES RECYC	31-4810-4410	40,000.00	6,284.80	21,715.23	0.00	18,284.77	54.28
SERVICE MAIN CONTRACT	31-4810-4420	94,830.00	8,560.12	51,112.01	0.00	43,717.99	53.89
TOTAL DEPT: (4810) SOLID WASTE		190,280.00	17,872.02	102,726.29	0.00	87,553.71	53.98
TOTAL FUND: (31) SOLID WASTE		190,280.00	17,872.02	102,726.29	0.00	87,553.71	53.98

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40 TOWN HALL PROJECT

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (4100) TOWN HALL PROJECT							
PROPERTY PURCHASE	40-4100-0001	400,000.00	0.00	100,000.00	0.00	300,000.00	25.00
CONSTRUCTION/RENOVATIO	40-4100-0002	52,300.00	0.00	0.00	0.00	52,300.00	0.00
ENGINEERING FEES	40-4100-0003	6,700.00	260.00	2,494.80	0.00	4,205.20	37.23
ATTORNEY /PERMIT FEES	40-4100-0004	5,000.00	0.00	1,144.50	0.00	3,855.50	22.89
CONTINGENCY	40-4100-0005	4,000.00	0.00	0.00	0.00	4,000.00	0.00
TOTAL DEPT: (4100) TOWN HALL PROJECT		468,000.00	260.00	103,639.30	0.00	364,360.70	22.14

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40 TOWN HALL PROJECT

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (9999) AUDIT/SPECIAL ACCESS							
AUDIT ACCOUNT	4-0999-9999	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT: (9999) AUDIT/SPECIAL ACCESS		0.00	0.00	0.00	0.00	0.00	
TOTAL FUND: (40) TOWN HALL PROJECT		468,000.00	260.00	103,639.30	0.00	364,360.70	22.14

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(D) 60 WATER FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (7110) WATER EXPENSE							
SALARIES	60-7110-1210	100,580.00	11,605.85	61,896.03	0.00	38,683.97	61.53
FICA/MEDICARE	60-7110-1810	7,695.00	887.85	4,735.14	0.00	2,959.86	61.53
RETIREMENT (6.74%)	60-7110-1820	7,071.00	782.24	4,171.79	0.00	2,899.21	58.99
INSURANCE-MEDICAL	60-7110-1830	17,928.00	1,516.92	11,921.93	0.00	6,006.07	66.49
EMPLOY. SECUR. COMM	60-7110-1850	8,662.00	0.00	8,662.00	0.00	0.00	100.00
INSURANCE (WORKER'S CO	60-7110-1860	6,752.00	0.00	6,752.00	0.00	0.00	100.00
PROFESSIONAL SERVICE	60-7110-1990	18,500.00	0.00	0.00	0.00	18,500.00	0.00
JANITORIAL SUPPLIES	60-7110-2110	500.00	26.10	72.04	0.00	427.96	14.40
HAND TOOLS	60-7110-2220	800.00	51.95	91.93	0.00	708.07	11.49
MATERIALS & SUPPLIES	60-7110-2260	8,000.00	1,721.10	4,794.28	0.00	3,205.72	59.92
METERS & TAP MATERIALS	60-7110-2291	6,000.00	0.00	1,735.96	0.00	4,264.04	28.93
SAFETY FIRST AID	60-7110-2310	250.00	8.99	158.54	0.00	91.46	63.41
TIRES	60-7110-2520	1,200.00	0.00	0.00	0.00	1,200.00	0.00
VEHICLES MAINTENANCE	60-7110-2530	2,500.00	150.00	465.04	0.00	2,034.96	18.60
OFFICE SUPPLIES	60-7110-2610	800.00	0.00	754.13	0.00	45.87	94.26
WATER PURCHASES	60-7110-2700	106,500.00	8,868.36	51,432.79	0.00	55,067.21	48.29
TRAVEL	60-7110-3110	300.00	0.00	0.00	0.00	300.00	0.00
PAGERS/CELL PHONES	60-7110-3211	700.00	25.94	205.23	0.00	494.77	29.31
POSTAGE	60-7110-3250	3,200.00	260.63	1,806.40	0.00	1,393.60	56.45
ELECTRICITY BUILDING	60-7110-3310	2,500.00	95.78	1,006.04	0.00	1,493.96	40.24
GAS HEATING	60-7110-3330	1,800.00	0.00	299.98	0.00	1,500.02	16.66
SEWER	60-7110-3350	500.00	32.00	224.00	0.00	276.00	44.80
PRINTING	60-7110-3400	800.00	0.00	348.52	0.00	451.48	43.56
REPAIRS (BUILDING)	60-7110-3510	700.00	68.73	611.94	0.00	88.06	87.42
REPAIRS (EQUIPMENT)	60-7110-3520	2,550.00	0.00	54.64	0.00	2,495.36	2.14
REPAIRS (VEHICLE)	60-7110-3530	2,000.00	0.00	18.00	0.00	1,982.00	0.90
WATER SAMPLES TESTING	60-7110-3920	3,500.00	180.00	2,300.42	0.00	1,199.58	65.72
TRAINING SCHOOL	60-7110-3950	1,200.00	65.00	264.76	130.00	805.24	32.89
UNIFORM RENTAL FEES	60-7110-4140	1,000.00	98.40	1,022.56	0.00	-22.56	102.25

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60 WATER FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
SERVICE MAINTENANCE	60-7110-4420	20,000.00	105.29	19,152.42	0.00	847.58	95.76
INSURANCE LIABILITY/AU	60-7110-4500	6,070.00	0.00	6,069.24	0.00	0.76	99.98
DUES-SUBSCRIPTIONS	60-7110-4910	1,800.00	0.00	1,440.00	0.00	360.00	80.00
COMPUTER/DATE (EQUIPME	60-7110-5200	500.00	0.00	0.00	0.00	500.00	0.00
CAPITAL IMPROVEMENT PL	60-7110-5250	3,708.00	0.00	0.00	0.00	3,708.00	0.00
EQUIPMENT RENTAL	60-7110-5500	1,754.00	220.75	220.75	0.00	1,533.25	12.58
APPROP. TO PROJECT FUN	60-7110-5600	17,000.00	0.00	17,000.00	0.00	0.00	100.00
BACKHOE P&I	60-7110-7100	14,681.00	0.00	14,681.00	0.00	0.00	100.00
DEBT SERVICE (INTERES	60-7110-7210	1,649.00	0.00	1,648.63	0.00	0.37	99.97
TOTAL DEPT: (7110) WATER EXPENSE		381,650.00	26,771.88	226,018.13	130.00	155,501.87	59.25
TOTAL FUND: (60) WATER FUND		381,650.00	26,771.88	226,018.13	130.00	155,501.87	59.25

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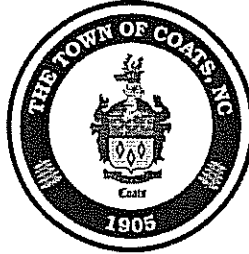
72 CEMETERY

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (4740) CEMETERY (EXPENSE):							
CEMETERY CAREGIVER	72-4740-1260	800.00	180.00	360.00	0.00	440.00	45.00
CUTTING GRASS/MAINTENA	72-4740-1970	4,800.00	0.00	2,880.00	0.00	1,920.00	60.00
ELECTRICITY STREET LIG	72-4740-3311	450.00	34.15	218.47	0.00	231.53	48.54
REPAIRS	72-4740-3510	200.00	63.24	173.79	0.00	26.21	86.89
TOTAL DEPT: (4740) CEMETERY (EXPENSE):		6,250.00	277.39	3,632.26	0.00	2,617.74	58.11
TOTAL FUND: (72) CEMETERY		6,250.00	277.39	3,632.26	0.00	2,617.74	58.11
TOTAL EXPENDITURES		2,174,497.00	139,925.81	1,149,054.26	1,547.25	1,023,895.49	52.91

Mayor
Walter Weeks

Town Manager
Kenneth C. Cole

Town Attorney
Alton Bain



Commissioners

JC Allen
Jerry Beasley
Allen Mosby
Don Pleasant
Dr. Linda Robinson

The Town of Coats, North Carolina

<u>Item Abstract:</u>	<u>Item No.</u>
Public Hearing - Consider Application for a Taxi Cab Service	IV-A
<u>Meeting Date:</u> February 14, 2013	<u>Information</u> <input checked="" type="checkbox"/> <u>Action Item</u> <input type="checkbox"/> <u>Consent Agenda</u>

SUBJECT: Public Hearing - Consider Taxi Cab Application

DEPARTMENT: Administration

CONTACT PERSON: Kenny Cole, Town Manager

REQUEST: Consider application for a Taxi Cab service.

SUMMARY: At our December 13, 2012 Regular Meeting of the Board, an application from Crossway Transportation Inc. was submitted to operate a taxi cab service in Coats. The application has been reviewed by Town staff. According to Town Ordinance 111.07, a public hearing must be conducted prior to issuance of the Town license.

BUDGET IMPACT: None

ATTACHMENTS: None

PUBLIC HEARING: February 14, 2013

PRIOR BOARD ACTION: Established Public Hearing for February 14, 2013

RECOMMENDATION: None

Mayor
Walter Weeks

Town Manager
Kenneth C. Cole

Town Attorney
Alton Bain



Commissioners

JC Allen
Jerry Beasley
Allen Mosby
Don Pleasant
Dr. Linda Robinson

The Town of Coats, North Carolina

<u>Item Abstract:</u>	<u>Item No.</u>
Consider Appointments to Boards/Committees	V-B
<u>Meeting Date:</u>	<u>Information</u>
February 14, 2013	X <u>Action Item</u>
	<u>Consent Agenda</u>

SUBJECT: Appointments to Boards/Committees

DEPARTMENT: Administration

CONTACT PERSON: Kenny Cole, Town Manager

REQUEST: Discuss Appointments to Board/Committees

SUMMARY: We still have two vacancies as Alternate Planning Board Members. Attached you will find an application as an Alternate Planning Board Member.

BUDGET IMPACT: N/A

ATTACHMENTS: Application

PUBLIC HEARING: N/A

PRIOR BOARD ACTION: None

RECOMMENDATION: Appoint vacancy as presented.



The Town Board of Commissioners invites all citizens of the Town to participate in governmental decisions by serving as a member on an Advisory Board, Committee or Commission. Please indicate which you are interested in serving on. If you are interested in more than one please list them by preference by using numbers (1, 2, 3).

_____ Park and Recreation Committee (1 year term)

✓ _____ Planning Board (3 year term)
ALTERNATE

_____ Cemetery Commission (3 year term)

_____ Board of Adjustment (3 year term)

NAME: MARGARET HOSE

PHYSICAL ADDRESS: 328 EAST EMERSON STREET

PHONE (Home): _____ (Work): _____ (Cell): _____

EMPLOYER: _____ OCCUPATION: _____

Do you live in the Coats Corporate Limits: ✓ ETJ: _____ Years in Coats: _____

E-mail: _____

Educational background, special qualifications (i.e., civic memberships, related work experience, etc.). Use additional pages if necessary: _____

Please write a brief statement as to why you are interested in serving on one of these Boards.

Have you ever pled guilty to or been found guilty of any criminal offense or been convicted of any offense other than a minor traffic violation? Yes _____ No _____. If yes, please explain.

By submission of this application, I certify that all of the information contained herein is true to the best of my knowledge, and I understand that this application shall be active for one year. I also understand that I will be required to be available to attend meetings of the Board as assigned.

Signature of Applicant

Date

.....DO NOT WRITE BELOW THIS LINE.....

Appointed to:

☐ Park and Recreation Committee ☐ Planning Board

☐ Cemetery Commission ☐ Board of Adjustment ☐ Other

Date: _____ Term Expires: _____

Mayor
Walter Weeks

Town Manager
Kenneth C. Cole

Town Attorney
Alton Bain



Commissioners

JC Allen
Jerry Beasley
Allen Mosby
Don Pleasant
Dr. Linda Robinson

The Town of Coats, North Carolina

<u>Item Abstract:</u>	<u>Item No.</u>
Consider Amending Letter of Conditions to Increase Grant Extended by USDA	V-A
<u>Meeting Date:</u>	<u>Information</u>
February 14, 2013	X <u>Action Item</u>
	<u>Consent Agenda</u>

DEPARTMENT: Administration

CONTACT PERSON: Kenny Cole, Town Manager

REQUEST: Accept amendment to Letter of Conditions extended by USDA.

SUMMARY: At our December 12, 2012 regular meeting of the Board, we presented bids for the Town Hall Renovation. The original base bid plus the alternates was \$78,958 and the negotiated is \$58,614. Attached you will find an Amendment to the Letter of Conditions which grants the Town an additional \$15,200 in grant funds.

Items that were deleted from the contract may be added back in to match the additional grant funds.

BUDGET IMPACT: Increases Project Budget by \$15,200.

ATTACHMENTS: Amendment to Letter of Conditions.

PUBLIC HEARING: N/A

PRIOR BOARD ACTION: Approved contract for \$58,614 to Talon Construction.

RECOMMENDATION: Accept amendment to Letter of Conditions extended by USDA.



United States Department of Agriculture
Rural Development
Smithfield Office

DRAFT

**SUBJECT: Town Of Coats – Town Hall Purchase & Renovation
Amendment to Letter of Conditions Dated April 12, 2012**

Town of Coats
Mayor Walter Weeks
PO Box 675
Coats, NC 27521

The Honorable Mayor Weeks,

Letter of Conditions dated April 12, 2012 is hereby amended to modify the second paragraph to increase the grant extended by USDA, Rural Development from \$30,000 to \$45,200.

This letter is not to be considered as loan approval or as a representation as to the availability of funds. The docket may be completed on the basis of a loan not to exceed \$338,000 and a Grant in the amount of \$45,200.

All other conditions as described in the Letter of Conditions dated April 12, 2012 are to remain as described.

Sincerely,

Rhonda H. Toppings
Area Specialist

2736 NC Hwy 210, Smithfield, North Carolina 27577
Phone: (919) 934-6089 x4 • Fax: (919) 934-0378 • TDD: (919) 873-2003 • Web: <http://www.rurdev.usda.gov/nc>

Committed to the future of rural communities.

To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider, employer, and lender."

Resolution of the Board of Commissioners of the Town of Coats, NC
Harnett County, North Carolina

BE IT RESOLVED:

That the Board of Commissioners of the Town of Coats, NC does hereby accept the conditions set forth in the Amended Letter of Conditions dated February 14, 2013.

That the Mayor and Clerk be authorized to execute all forms necessary to obtain a grant from the USDA Rural Development, including, but not limited to the following forms;

Form RD 1942-46	Letter of Intent To Meet Conditions
Form RD 3570-3	Community Facilities Grant Agreement
Form RD 1940-1	Request for Obligation of Funds
Non-Titled form	Certification of Compliance

That this resolution become a part of the official minutes of the Board meeting held on February 14, 2013.

Adopted this 14th day of February, 2013.

Walter Weeks, Mayor

Karen F. Wooten, Town Clerk

Motion made by _____ and seconded by _____ to adopt the foregoing resolution. Motion passing _____ to _____.

LETTER OF INTENT TO MEET CONDITIONS

Date 02-14-2013

TO: United States Department of Agriculture

Rural Development

(Name of USDA Agency)

2736 NC 210 Highway
Smithfield, NC 27577

(USDA Agency Office Address)

We have reviewed and understand the conditions set forth in your letter dated 02-14-2013. It is our intent to meet all of them not later than 02-14-2014.

Town Of Coats

(Name of Association)

BY

Walter Weeks, Mayor

(Title)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0375-0015 and 0570-0062. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

United States Department of Agriculture
Rural Housing Service

COMMUNITY FACILITIES GRANT AGREEMENT

THIS GRANT AGREEMENT (Agreement) dated 02-14-2013, is a contract for receipt of grant funds under the Community Facility Grant program (7 C.F.R. part 3570, subpart B). These requirements do not supersede the applicable requirements for receipt of Federal funds stated in 7 C.F.R. parts 3015, "Uniform Federal Assistance Regulations," 3016 "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments," or 3019, "Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and other Nonprofit Organizations." Further, 7 C.F.R. part 3570, subpart B, and all relevant regulatory requirements apply to applicants whether contained in here or not.

BETWEEN Town Of Coats

a public body, nonprofit corporation, or Indian tribe (Grantee) and the United States of America acting through the Rural Housing Service (RHS), Department of Agriculture, (Grantor)

WITNESSETH:

All references herein to "Project" refer to a community facility to serve a rural community generally known as Purchase & Renovation of Town Hall. The principal amount of the grant is \$ 15,200.00 (Grant Funds) which is 9.3500 percent of Project costs.

WHEREAS

Grantee has determined to undertake the acquisition, construction, enlargement, capital improvement, or purchase of equipment for a project with a total estimated cost of \$ 483,254.00. Grantee is able to finance and has committed \$ 438,054.00 of Project costs.

The Grantor has agreed to give the Grantee the Grant Funds, subject to the terms and conditions established by the Grantor. Provided, however, that any Grant Funds actually advanced and not needed for grant purposes shall be returned immediately to the Grantor. The Grantor may terminate the grant in whole, or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the conditions of this Agreement or the applicable regulation.

As a condition of this Agreement, the Grantee assures and certifies that it is in compliance with and will comply in the course of the Agreement with all applicable laws, regulations, Executive Orders, and other generally applicable requirements, including those contained in 7 C.F.R. § 3015.205(b), which are incorporated into this agreement by reference, and such other statutory provisions as are specifically contained herein.

NOW, THEREFORE, in consideration of said grant;

Grantee agrees that Grantee will:

A. Cause said Project to be constructed within the total sums available to it, including Grant Funds, in accordance with any architectural or engineering reports, and any necessary modifications, prepared by Grantee and approved by Grantor;

B. Provide periodic reports as required by Grantor and permit periodic inspection of the Project by a representative of the Grantor. For grant-only Projects, Form SF-269, "Financial Status Report," and a project performance report will be required on a quarterly basis (due 15 working days after each of each calendar quarter). A final project performance report will be required with the last "Financial Status Report." The final report may serve as the last quarterly report. Grantees shall constantly monitor performance to ensure that time schedules are being met, projected work by time periods is being accomplished, and other performance objectives are being achieved. The project performance reports shall include, but not limited to, the following:

1. A comparison of actual accomplishments to the objectives established for that period;
2. Reasons why established objectives were not met;
3. Problems, delays, or adverse conditions which will affect attainment of overall project objectives, prevent meeting time schedules or objectives, or preclude the attainment of particular project work elements during established time periods. This disclosure shall be accomplished by a statement of the action taken or planned to resolve the situation; and
4. Objectives and timetables established for the next reporting period.

C. Manage, operate, and maintain the facility, including this Project if less than the whole of said facility, continuously in an efficient and economical manner;

D. Not use grant funds to replace any financial support previously provided or assured from any other source. The Grantee agrees that the Grantee's level of expenditure for the Project shall be maintained and not reduced as a result of Grant Funds;

E. Make the public facility or services available to all persons in Grantee's service area without discrimination as to race, color, religion, sex, national origin, age, marital status, or physical or mental disability at reasonable rates, including assessments, taxes, or fees. Grantee may make modifications as long as they are reasonable and nondiscriminatory;

F. To execute any agreements required by Grantor which Grantee is legally authorized to execute. If any such agreement has been executed by Grantee as a result of a loan being made to Grantee by Grantor contemporaneously with the making of this grant, that agreement applies equally to the grant and another identical agreement need not be executed in connection with this grant;

G. Upon any default under its representations or agreements contained in this instrument, Grantee, at the option and demand of Grantor, will immediately repay to Grantor the Grant Funds with any legally permitted interest from the date of the default. Default by the Grantee will constitute termination of the grant thereby causing cancellation of Federal assistance under the grant. The provisions of this Agreement may be enforced by Grantor, at its option and without regard to prior waivers of previous defaults by Grantee, by judicial proceedings to require specific performance of the terms of this Agreement or by such other proceedings in law or equity, in either Federal or State courts, as may be deemed necessary by Grantor to assure compliance with the provisions of this Agreement and the laws and regulations under which this grant is made;

H. Use the real property including land, improvements, structures, and appurtenances thereto, for authorized purposes of the grant as long as needed;

1. Title to real property shall vest in the Grantee subject to the condition that the Grantee shall use the real property for the authorized purpose of the original grant as long as needed.

2. The Grantee shall obtain Grantor's approval to use the real property in other projects when the Grantee determines that the property is no longer needed for the original grant purposes. Use in other projects shall be limited to those under other Federal grant programs or programs that have purposes consistent with those authorized for support by the Grantor.

3. When the real property is no longer needed, as provided in paragraphs 1 and 2 above, the Grantee shall request disposition instructions from the Grantor. The Grantor will observe the following rules in the disposition instructions:

(a) The Grantee may be permitted to retain title after it compensates the Federal government in an amount computed by applying the Federal percentage of participation in the cost of the original Project to the fair market value of the property;

(b) The Grantee may be directed to sell the property under guidelines provided by the Grantor and pay the Federal government an amount computed by applying the Federal percentage of participation in the cost of the original Project to the proceeds from sale (after deducting actual and reasonable selling and fix-up expenses, if any, from the sales proceeds). When the Grantee is authorized or required to sell the property, proper sales procedures shall be established that provide for competition to the extent practicable and result in the highest possible return;

(c) The Grantee may be directed to transfer title to the property to the Federal government provided that in such cases the Grantee shall be entitled to compensation computed by applying the Grantee's percentage of participation in the cost of the program or Project to the current fair market value of the property;

This Grant Agreement covers the following described real property (use continuation sheets as necessary). 21, 25, 27, & 29 East Main Street, Coats, N.C.

I. Abide by the following conditions pertaining to equipment which is furnished by the Grantor or acquired wholly or in part with Grant Funds. Equipment means tangible, non-expendable personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. A Grantee may use its own definition of equipment provided that such definition would at least include all equipment as defined below:

1. Use of equipment.

(a) The Grantee shall use the equipment in the Project for which it was acquired as long as needed. When no longer needed for the original project, the Grantee shall use the equipment in connection with its other federally sponsored activities, if any, in the following order of priority:

(i) Activities sponsored by the Grantor.

(ii) Activities sponsored by other Federal agencies.

(b) During the time that equipment is held for use on the project for which it was acquired, the Grantee shall make it available for use on other projects if such other use will not interfere with the work on the project for which the property was originally acquired. First preference for such other use shall be given to Grantor sponsored projects. Second preference will be given to other federally sponsored projects.

2. Disposition of equipment. When the Grantee no longer needs the property as provided in paragraph 1 (a) and (b) above, the equipment may be sold or used for other activities in accordance with the following standards:

(a) Equipment with a current fair market value of less than \$5,000. The Grantee may use the property for other activities without reimbursement to the Federal government or sell the property and retain the proceeds.

(b) Equipment with a current fair market value of \$5,000 or more. The Grantee may retain the property for other uses provided that compensation is made to the Grantor. The amount of compensation shall be computed by applying the percentage of Federal participation in the cost of the original Project to the current fair market value of the property. If the Grantee has no need for the equipment and the equipment has further use value, the Grantee shall request disposition instructions from the Grantor.

(c) The Grantor shall determine whether the equipment can be used to meet RHS or its successor agency's requirements. If no such requirements exist, the availability of the property shall be reported, in accordance with the guidelines of the Federal Property Management Regulations (FPMR), to the General Services Administration by the Grantor to determine whether a requirement for the equipment exists in other Federal agencies. The Grantor shall issue instructions to the Grantee no later than 120 days after the Grantee's request and the following procedures shall govern:

(i) If so instructed or if disposition instructions are not issued within 120 calendar days after the Grantee's request, the Grantee shall sell the equipment and reimburse the Grantor an amount computed by applying to the sales proceeds the percentage of Federal participation in the cost of the original project or program. However, the Grantee shall be permitted to deduct and retain from the Federal share 10 percent of the proceeds or \$500, whichever is less, for the Grantee's selling and handling expenses.

(ii) If the Grantee is instructed to ship the property elsewhere, the Grantee shall be reimbursed by the benefiting Federal agency with an amount which is computed by applying the percentage of the Grantee participation in the cost of the original grant Project or program to the current fair market value of the equipment plus any reasonable shipping or interim storage costs incurred.

(iii) If the Grantee is instructed to otherwise dispose of the equipment, the Grantee shall be reimbursed by the Grantor for such costs incurred in its disposition.

3. The Grantee's property management standards for equipment shall include:

(a) Property records which accurately provide for: a description of the equipment; manufacturer's serial number or other identification number; acquisition date and cost; source of the equipment; percentage (at the end of budget year) of Federal participation in the cost of the Project for which the equipment was acquired; location, use, and condition of the equipment and the date the information was reported; and ultimate disposition data including sales price or the method used to determine current fair market value if the Grantee reimburses the Grantor for its share.

(b) A physical inventory of equipment shall be taken and the results reconciled with the equipment records at least once every two years to verify the existence, current utilization, and continued need for the equipment.

(c) A control system shall be in effect to ensure adequate safeguards to prevent loss, damage, or theft of the equipment. Any loss, damage, or theft of equipment shall be investigated and fully documented.

(d) Adequate maintenance procedures shall be implemented to keep the equipment in good condition.

(e) Proper sales procedures shall be established for unneeded equipment which would provide for competition to the extent practicable and result in the highest possible return;

This Grant Agreement covers the following described equipment (use continuation sheets as necessary).

None.

J. Provide Financial Management Systems which will include:

1. Accurate, current, and complete disclosure of the financial results of each grant. Financial reporting will be on an accrual basis.
2. Records which identify adequately the source and application of funds for grant-supported activities. Those records shall contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays, and income.
3. Effective control over and accountability for all funds, property, and other assets. Grantees shall adequately safeguard all such assets and shall ensure that they are used solely for authorized purposes.
4. Accounting records supported by source documentation.

K. Retain financial records, supporting documents, statistical records, and all other records pertinent to the grant for a period of at least three years after grant closing except that the records shall be retained beyond the three-year period if audit findings have not been resolved. Microfilm or photo copies or similar methods may be substituted in lieu of original records. The Grantor and the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Grantee's which are pertinent to the specific grant program for the purpose of making audits, examinations, excerpts, and transcripts;

L. Provide either an audit report, annual financial statements, or other documentation prepared in accordance with Grantor regulations to allow the Grantor to determine that funds have been used in compliance with the proposal, any applicable laws and regulations, and this Agreement;

M. Agree to account for and to return to Grantor interest earned on grant funds pending their disbursement for program purposes when the Grantee is a unit of local government. States and agencies or an instrumentality of a State shall not be held accountable for interest earned on Grant Funds pending their disbursement;

N. Not encumber, transfer or dispose of the property or any part thereof, furnished by the Grantor or acquired wholly or in part with Grantor funds without the written consent of the Grantor except as provided in item H and I; and

O. Not duplicate other Project purposes for which monies have been received, are committed, or are applied to from other sources (public or private).

Grantor Agrees That It:

A. Will make available to Grantee for the purpose of this Agreement not to exceed \$15,200.00 which it will advance to Grantee to meet not to exceed 9.3500 percent of the Project development costs in accordance with the actual needs of Grantee as determined by Grantor.

B. Will assist Grantee, within available appropriations, with such technical assistance as Grantor deems appropriate in planning the Project and coordinating the plan with local official comprehensive plans for essential community facilities and with any State or area plans for the area in which the project is located.

C. At its sole discretion and at any time may give any consent, deferment, subordination, release, satisfaction, or termination of any or all of Grantee's grant obligations, with or without valuable consideration, upon such terms and conditions as Grantor may determine to be (1) advisable to further the purpose of the grant or to protect Grantor's financial interest therein and (2) consistent with both the statutory purposes of the grant and the limitations of the statutory authority under which it is made.

Termination of This Agreement

This Agreement may be terminated for cause in the event of default on the part of the Grantee or for convenience of the Grantor and Grantee prior to the date of completion of the grant purpose. Termination for convenience will occur when both the Grantee and Grantor agree that the continuation of the Project will not produce beneficial results commensurate with the further expenditure of funds.

IN WITNESS WHEREOF, Grantee has this day authorized and caused this Agreement to be executed

By

Walter Weeks, Mayor

and attested with its corporate seal affixed (if applicable) by

Attest:

By

Karen F. Wooten

(Title) Town Clerk

UNITED STATES OF AMERICA
RURAL HOUSING SERVICE

By

(Name)

(Title)

REQUEST FOR OBLIGATION OF FUNDS

INSTRUCTIONS-TYPE IN CAPITALIZED ELITE TYPE IN SPACES MARKED () Complete Items 1 through 29 and applicable Items 30 through 34. See FMI.			
1. CASE NUMBER ST CO BORROWER ID 38-043-*****2518		LOAN NUMBER	FISCAL YEAR
2. BORROWER NAME Coats, Town Of		3. NUMBER NAME FIELDS 1 (1, 2, or 3 from Item 2)	
PO Box 675		4. STATE NAME North Carolina	
Coats, NC 27521		5. COUNTY NAME Harnett	
GENERAL BORROWER/LOAN INFORMATION			
6. RACE/ETHNIC CLASSIFICATION 1 - WHITE 2 - BLACK 3 - ALIAN 4 - HISPANIC 5 - API	7. TYPE OF APPLICANT 1 - INDIVIDUAL 2 - PARTNERSHIP 3 - CORPORATION 4 - PUBLIC BODY 5 - ASSOC. OF FARMERS 6 - ORG. OF FARMERS 7 - NONPROFIT-SECULAR 8 - NONPROFIT-FAITH BASED 9 - INDIAN TRIBE 10 - PUBLIC COLLEGE/UNIVERSITY 11 - OTHER	8. COLLATERAL CODE 1 - REAL ESTATE SECURED 2 - REAL ESTATE AND CHATTEL 3 - NOTE ONLY OR CHATTEL ONLY 4 - MACHINERY ONLY 5 - LIVESTOCK ONLY 6 - CROPS ONLY 7 - SECURED BY BONDS 8 - RLF ACCT.	9. EMPLOYEE RELATIONSHIP CODE 1 - EMPLOYEE 2 - MEMBER OF FAMILY 3 - CLOSE RELATIVE 4 - ASSOC.
10. SEX CODE 1 - MALE 2 - FEMALE 3 - FAMILY UNIT 4 - ORGAN MALE OWNED 5 - ORGAN FEMALE OWNED 6 - PUBLIC BODY	11. MARITAL STATUS 1 - MARRIED 2 - SEPARATED 3 - UNMARRIED (INCLUDES WIDOWED/DIVORCED)	12. VETERAN CODE 1 - YES 2 - NO	13. CREDIT REPORT 1 - YES 2 - NO
14. DIRECT PAYMENT (See FMI)	15. TYPE OF PAYMENT 1 - MONTHLY 2 - ANNUALLY 3 - SEMI-ANNUALLY 4 - QUARTERLY	16. FEE INSPECTION 1 - YES 2 - NO	
17. COMMUNITY SIZE 1 - 10,000 OR LESS (FOR SFH AND HPG ONLY) 2 - OVER 10,000		18. USE OF FUNDS CODE (See FMI)	
COMPLETE FOR OBLIGATION OF FUNDS			
19. TYPE OF ASSISTANCE 237 (See FMI)	20. PURPOSE CODE 1	21. SOURCE OF FUNDS	22. TYPE OF ACTION 1 - OBLIGATION ONLY 2 - OBLIGATION/CHECK REQUEST 3 - CORRECTION OF OBLIGATION
23. TYPE OF SUBMISSION 1 - INITIAL 2 - SUBSEQUENT	24. AMOUNT OF LOAN	25. AMOUNT OF GRANT \$15,200.00	
26. AMOUNT OF IMMEDIATE ADVANCE	27. DATE OF APPROVAL MO DAY YR	28. INTEREST RATE 0 %	29. REPAYMENT TERMS
COMPLETE FOR COMMUNITY PROGRAM AND CERTAIN MULTIPLE-FAMILY HOUSING LOANS			
30. PROFIT TYPE 3 - LIMITED PROFIT 1 - FULL PROFIT 2 - NONPROFIT			
COMPLETE FOR EM LOANS ONLY		COMPLETE FOR CREDIT SALE-ASSUMPTION	
31. DISASTER DESIGNATION NUMBER (See FMI)		32. TYPE OF SALE 1 - CREDIT SALE ONLY 2 - ASSUMPTION ONLY 3 - CREDIT SALE WITH SUBSEQUENT LOAN 4 - ASSUMPTION WITH SUBSEQUENT LOAN	
FINANCE OFFICE USE ONLY		COMPLETE FOR FP LOANS ONLY	
33. OBLIGATION DATE MO DA YR		34. BEGINNING FARMER/RANCHER (See FMI)	

If the decision contained above in this form results in denial, reduction or cancellation of USDA assistance, you may appeal this decision and have a hearing or you may request a review in lieu of a hearing. Please use the form we have included for this purpose.

Position 2

ORIGINAL - Borrower's Case Folder

COPY 1 - Finance Office

COPY 2 - Applicant/Lender

COPY 3 - State Office

CERTIFICATION APPROVAL

For All Farmers Programs

EM, OL, FO, and SW Loans

This loan is approved subject to the availability of funds. If this loan does not close for any reason within 90 days from the date of approval on this document, the approval official will request updated eligibility information. The undersigned loan applicant agrees that the approval official will have 14 working days to review any updated information prior to submitting this document for obligation of funds. If there have been significant changes that may affect eligibility, a decision as to eligibility and feasibility will be made within 30 days from the time the applicant provides the necessary information.

If this is a loan approval for which a lien and/or title search is necessary, the undersigned applicant agrees that the 15-working-day loan closing requirement may be exceeded for the purposes of the applicant's legal representative completing title work and completing loan closing.

35. COMMENTS AND REQUIREMENTS OF CERTIFYING OFFICIAL

Base Bid plus Alternates exceeds original projections. Requesting additional funding of \$15,200 to cover the cost overrun.

36. I HEREBY CERTIFY that I am unable to obtain sufficient credit elsewhere to finance my actual needs at reasonable rates and terms, taking into consideration prevailing private and cooperative rates and terms in or near my community for loans for similar purposes and periods of time. I agree to use the sum specified herein, subject to and in accordance with regulations applicable to the type of assistance indicated above, and request payment of such sum. I agree to report to USDA any material adverse changes, financial or otherwise, that occur prior to loan closing. I certify that no part of the sum specified herein has been received. I have reviewed the loan approval requirements and comments associated with this loan request and agree to comply with these provisions.

(For FP loans at eligible terms only) If this loan is approved, I elect the interest rate to be charged on my loan to be the lower of the interest rate in effect at the time of loan approval or loan closing. If I check "NO", the interest rate charged on my loan will be the rate specified in Item 28 of this form. ☐ YES ☐ NO

WARNING:

Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined under this title or imprisoned not more than five years, or both."

Date February 14, 20 13

Walter Weeks, Mayor

(Signature of Applicant)

Date _____, 20 ____

(Signature of Co-Applicant)

37. I HEREBY CERTIFY that all of the committee and administrative determinations and certifications required by regulations prerequisite to providing assistance of the type indicated above have been made and that evidence thereof is in the docket, and that all requirements of pertinent regulations have been complied with. I hereby approve the above-described assistance in the amount set forth above, and by this document, subject to the availability of funds, the Government agrees to advance such amount to the applicant for the purpose of and subject to the availability prescribed by regulations applicable to this type of assistance.

(Signature of Approving Official)

Typed or Printed Name: _____

Date Approved: _____

Title: _____

38. TO THE APPLICANT: As of this date _____, this is notice that your application for financial assistance from the USDA has been approved, as indicated above, subject to the availability of funds and other conditions required by the USDA. If you have any questions contact the appropriate USDA Servicing Office.

USDA, Rural Development
2736 NC 210 Hwy.
Smithfield, NC 27577

Dear Sir:

This is to certify that the TOWN OF COATS is in compliance with Federal, State, and Local requirements including the following:

- a. Compliance with special laws and regulations
- b. Compliance with State Pollution Control or Environmental Protection Agency standards
- c. Consistency with other development plans of the area
- d. Compliance with Civil Rights Act of 1964
- e. Compliance with Title IX of the Education Amendments of 1972
- f. Compliance with Section 504 of the Rehabilitation Act of 1973
- g. Compliance with Age Discrimination Act of 1975
- h. Compliance with A-133 audit requirements.

BY: _____

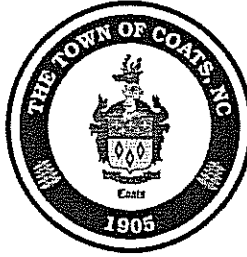
WALTER WEEKS
Mayor

February 14, 2013
Date

Mayor
Walter Weeks

Town Manager
Kenneth C. Cole

Town Attorney
Alton Bain



Commissioners

JC Allen
Jerry Beasley
Allen Mosby
Don Pleasant
Dr. Linda Robinson

The Town of Coats, North Carolina

<u>Item Abstract:</u>	<u>Item No.</u>
Coats Chamber of Commerce Update	VI-A
<u>Meeting Date:</u>	X <u>Information</u>
February 14, 2013	<u>Action Item</u>
	<u>Consent Agenda</u>

DEPARTMENT: Administration

CONTACT PERSON: Pat Godwin, Coats Chamber of Commerce
Kenny Cole, Town Manager

REQUEST: None

SUMMARY: Pat Godwin with the Coats Chamber will be present to give a Chamber update.

BUDGET IMPACT: None

ATTACHMENTS: None

PUBLIC HEARING: N/A

PRIOR BOARD ACTION: None

RECOMMENDATION: None