

TOWN OF COATS
Board of Commissioners
April 14, 2016
OFFICIAL MINUTES

I. ABSTRACT:

A regular scheduled meeting of the Board of Commissioners was held on April 14, 2016 in the Board of Commissioners' Meeting Room at Coats Town Hall.

II. ROLL CALL:

Mayor Walter Weeks, Mayor Pro-Tem Jerry Beasley, Commissioner J C Allen, Commissioner Chris Coats, Commissioner Allen Mosby and Commissioner John Raynor were in attendance.

Attorney Alton Bain was present.

III. CALL TO ORDER:

A quorum being present, Mayor Weeks called the meeting to order at 7:00 p.m.

Mayor Weeks delivered the invocation and led those in attendance in the Pledge of Allegiance.

Under item III add Update to Senior Center as A, which will change other New Business items down one and replace corrected Abstract for IV B. (**Reference #1**)

RESOLVED, to accept Agenda with changes.

**MOTION BY: MAYOR PRO-TEM JERRY BEASLEY: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, RAYNOR, MOSBY
AND COATS
NOES (0)**

IV. APPROVAL OF CONSENT AGENDA:

RESOLVED, to accept Consent Agenda.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER ALLEN MOSBY
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, RAYNOR, MOSBY
AND COATS
NOES (0)**

V. NEW BUSINESS:

A. Update on the Coats Senior Center

Waiting for Diana Lischin, Senior Center Board of Director.

B. Street Closures for "Spiritual Unity Day"

Chief Hall informed the Board that E. Lemon Street will be the only street needed for closure during the Spiritual Unity Day on May 7, 2016.

RESOLVED, to accept Street Closure as presented.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, RAYNOR, MOSBY
AND COATS
NOES (0)**

C. Proclamation of April 10-16th as the "Week of the Young Child"

Kenny Cole asked the Board to approve Proclamation in support of April 10-16th, 2016 as "The Week of the Young Child" in Coats. (**Reference # 2**)

RESOLVED, to accept Proclamation of April 10-16th, 2016 as the "Week of the Young Child" in Coats.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, RAYNOR, MOSBY
AND COATS
NOES (0)**

D. Review of the Police Department's Standard Policy and Procedures Manual

Matthew Hall Chief of Police asked the Board to review and approve the Police Department Standard Operating Procedures manual. Chief Hall clarified that Auxiliary Police Officers aren't paid and Reserve Police Officer are paid personnel.

Mayor Weeks questioned the amendment pertaining to the taser policy. Chief Hall confirmed that the policy was approved throughout the state.

Commissioner Chris Coats asked Chief Hall to correct small l to capital letter.

The Board asked that the Chief Hall correct the title of Police Chief's Message.

RESOLVED, to approve Police Department Standard Operating Procedures Manual with corrections.

MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS

**APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, RAYNOR, MOSBY AND COATS
NOES (0)**

E. Town Certificate of Deposit Renewals.

Karen Wooten, Town Clerk presented the Board a list of CD's that are due for renewals with current rates from local banks. **(Reference # 3)**

The Board instructed the Town Clerk to move Cemetery CD to Select Bank for 36 months and to cash in the two General Fund CD's into the Depository Account.

RESOLVED, to move Cemetery CD to Select Bank for 36 months at the rate of .50% and cash in General Fund CD's to the Depository Account.

MOTION BY: MAYOR PRO-TEM JERRY BEASELY: SECOND BY: COMMISSIONER JOHN RAYNOR

Mayor Pro-Tem Jerry Beasley stated the reason to cash in the two CD's was to purchase the Knuckle Boom truck in the next fiscal year budget.

APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, RAYNOR, MOSBY AND COATS

Mayor Weeks directed the Board back to New Business Item A.

A. Update on the Coats Senior Center.

Diana Lischin representative for the Senior Center Board of Directors addressed the Board concerning needs of the Coats Senior Center. Ms. Lischin shared the needs to update the Kitchen to help daily operation. Ms. Lischin asked the Board to consider increasing their yearly donation to \$3,000 which would be a \$2,000 increase to be released as work is completed. Current needs are to purchase a warmer, repairs to the sink, oven and other general repairs.

Mayor Weeks commented that the Senior Center receives funds from County Mid Carolina, Grants and Fund Raisers.

RESOLVED, to find additional \$2,000 from budget to be released to Coats Senior Center as repairs are completed.

**MOTION BY: MAYOR PRO-TEM JERRY BEASLEY: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, RAYNOR, MOSBY AND COATS
NOES (0)**

F. Consider Contract with Duke Energy of Installing Lights on Main Street.

Kenny Cole Town Manager updated the Board that the 2nd phase of the Town's Main Street sidewalk rehabilitation has been completed except for the installation of eleven (11) decorative lights. Mr. Cole asked the Board to review the contract with Duke Energy which detailed the cost of \$200.56 per month for the 11 poles.

Board of Commissioners questioned (1) length of contract (2) Termination explanation (3) bases for rate

Board asked to table decision on contract waiting for answers on questions discussed.

RESOLVED, to table decision on Duke Energy contract for light/pole fixtures.

**MOTION BY: COMMISSIONER ALLEN MOSBY: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, RAYNOR, MOSBY
AND COATS
NOES (0)**

G. Consider Contract Renewal with Harnett County Fire Marshal's Office.

Kenny Cole Town Manager presented the Board with a contract with Harnett County to provide fire prevention code inspections for the Town effective July 1, 2016 in the amount of \$3,960.

Mayor Weeks asked that the correction on "Town Manger" and "County Manger" be changed to "Manager".

RESOLVED, to accept Contract Renewal with Harnett County Fire Marshal's office.

**MOTION BY: COMMISSIONER ALLEN MOSBY: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, RAYNOR, MOSBY
AND COATS
NOES (0)**

H. Powell Bill Budget Amendment.

Kenny Cole Town Manager asked the Board to approve a Budget Amendment in the Powell Bill in the amount of \$23,928.95 for the additional street repair to Turner's Circle and Colt Avenue.

RESOLVED, to approve Budget Amendment #4 pertaining to the Powell Bill Fund.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: MAYOR PRO-TEM JERRY BEASLEY
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, RAYNOR, MOSBY
AND COATS
NOES (0)**

I. Proclamation of April 16-30th as 2016 Spring "Litter Sweep".

Rodney Pleasant Interim Public Works Director shared with the Board that April 30th is set for The Town's clean up day. Mr. Pleasant introduced his new employee, Cody Wood to the Board.

RESOLVED, to support Proclamation of the 2016 Spring: "Litter Sweep" Roadside cleanup In the Town of Coats.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, RAYNOR, MOSBY
AND COATS
NOES (0)**

VI. OLD BUSINESS:

A. 2016-17 Budget Review.

Kenny Cole Town Manager presented the proposed 2016-17 Budget which he stated did not include cost of living for the employees and are showing last years' medical rates. Mr. Cole stated that the General Fund budget includes Capital Outlay of two (2) police vehicles, the lease purchase of a Knuckle Boom truck and one (1) new position in Public Works. Proposed Water Fund Capital Outlay is for one (1) truck and water system improvements. Listed below are the percent change by department and fund.

<u>General Fund</u>	<u>2.70% Increase</u>
Governing Board	3.26% increase
General Management	8.74% decrease
Police	7.41% increase
Public Works	22.31 increase
Zoning	26.98% increase
Library	No Change
Recreation	20.13% decrease

<u>Powell Bill Fund</u>	<u>No Change</u>
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<u>Cemetery Fund</u>	<u>No Change</u>
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<u>Water Fund</u>	<u>18% increase</u>
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<u>Solid Waste Fund</u>	<u>No change</u>
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Mayor Pro-Tem Jerry Beasley asked that changes be made to increase the Coats Senior Citizens donation to \$3,000 and that expenditures budgeted for lease payment be used for repairs that are needed at the Coats Park.

Mayor Weeks stated that a tighter budget was needed to better project the budgeted needs. Mayor Weeks commented that budgeting with more realistic expenditures would show less reserves needed to balance the budget.

Mayor Pro-Tem Jerry Beasley commented that the Town has had funds added back to the reserves from the past several years.

B. Update on Old Library Building.

Kenny Cole Town Manager updated the Board concerning the settlement with North Carolina League. Concerns being discussed were coding issues if rebuilt, usage issues and materials required for rebuilding. Mr. Cole informed the Board that the Town could expect from \$85,000-\$95,000 if the structure isn't rebuilt. If the Town chooses to rebuild on the same or a different site we could expect a range from \$115,000-\$125,000.

VII. MANAGER AND COMMITTEE REORT:

Kenny Cole informed the Board of Ethics Training - May 18th and National Day of Prayer – May 5th at 12 noon.

Mayor Weeks informed the Board of the book signing for Brian Davis on May 15th 2-5pm at the Coats Museum.

Rodney Pleasant Interim Public Works Director presented his report for the Month of April. **(Reference #4)**

Chief Hall presented the department stats for March 10-April 14, 2016. **(Reference #5)**

Rebecca DallaMura updated the Board that this week was National Library Week and the tag line is "Libraries Transform".

RESOLVED, to recognize our Library and Library staff for National Library Week

**MOTION BY: COMMISSIONER CHRIS COATS: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, RAYNOR, MOSBY
AND COATS
NOES (0)**

VIII. PUBLIC FORUM:

Mayor Weeks opened Public Forum.

Hearing none Mayor Weeks closed Public Forum.

IX. ADJOURN:

RESOLVED, to adjourn meeting.


MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER ALLEN MOSBY

APPROVED, AYES (5), MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS ALLEN, RAYNOR, MOSBY
AND COATS
NOES (0)

Meeting adjourned at 8:50



Karen F. Wooten, Town Clerk



Walter Weeks, Mayor