

TOWN OF COATS
Board of Commissioners
April 13, 2017
OFFICIAL MINUTES

I. ABSTRACT:

A scheduled meeting of the Board of Commissioners was held on April 13, 2017 in the Board of Commissioners' Meeting Room at Coats Town Hall.

II. ROLL CALL:

Mayor Walter Weeks, Commissioner JC Allen, Commissioner Chris Coats, Commissioner John Raynor and Commissioner Allen Mosby attended.

Mayor Pro-Tem Jerry Beasley was absent.

Attorney Alton Bain was present.

III. CALL TO ORDER:

A quorum being present, Mayor Weeks called the meeting to order at 7:00 p.m.

Mayor Weeks delivered the invocation and led those in attendance in the Pledge of Allegiance.

Changes to agenda as listed:

Add under V. E. – Proclamation of April 24-28th as the "Week of the Young Child"

Add under IV. D – Closed Session – Consult with Attorney pursuant to G.S. 143.318.11 (a) (3) – to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body.

Mayor asked to move IV D Closed Session to follow Public Forum and IV B Resolution Authorizing Upset Bid Process Regarding Cell Tower Lease to follow Closed Session.

RESOLVED, to approve amended Agenda.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

IV. APPROVAL OF CONSENT AGENDA:

RESOLVED, to approve Consent Agenda.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER ALLEN MOSBY
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

V. PUBLIC HEARING:

A. Resolution Amending the Town of Coats Code of Ordinances Chapter: 51 Water

Mayor Weeks opened Public Hearing and hearing none Public Hearing closed.

VI. OLD BUSINESS:

A. Resolution Amending the Town of Coats Code of Ordinances Chapter: 51 Water

Kenny Cole Town Manager presented the Board with the amendment to Water Ordinance 51.24. Amendment requires annexation into the corporate limits if someone requests water service from the Town. (Reference #1)

RESOLVED, to adopt Amendment to the Town of Coats Ordinances Chapter 51.24 Water.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER ALLEN MOSBY
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

C. Property closing update on Lemon Street

Alton Bain informed the Board that the title work for the properties are completed, however waiting to get confirmation from Register of Deeds for satisfaction on payment from Finance Company.

Mayor Weeks asked Mr. Bain to contact Ms. Melvin and confirm closing date.

Mayor Weeks and the Board authorized Kenny Cole Town Manager to move forward with the plans for building the Public Works building.

V. NEW BUSINESS:

A. Spiritual Unity Day Street Closings

Kenny Cole Town Manager presented the Board with the requested street closings for the Spiritual Unity Day scheduled for May 6, 2017. (Reference #2)

RESOLVED, to approve street closings as presented.

**MOTION BY: COMMISSIONER CHRIS COATS: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

B. Contract with Heartland Credit Card Processing

Brad Barbee with Heartland Payment Systems presented a contract to process the Town's credit cards with a Utility Merchant price, which will be a savings from the Town's present processing fees with First Citizens Bank.

RESOLVED, to move forward with the switch and approve contract with Heartland Payment System.

**MOTION BY: COMMISSIONER ALLEN MOSBY: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

C. Bid for Water System Improvements from Charles Underwood, Inc.

Kenny Cole presented a quote from Charles R. Underwood, Inc. for water system improvements to the Town's system. The improvements include replacing the PRV (pressure reducing valve) and major upgrades to the existing vault. Mr. Cole also requested adding the adders #1 and #2 totaling \$26,348.

RESOLVED, to approve quote with Charles Underwood, Inc. for \$26,348.

**MOTION BY: COMMISSIONER ALLEN MOSBY: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

D. Discussion of Request for Proposals for Garbage and Recycling Services

Kenny Cole informed the Board that the contracts with Waste Management and Waste Industries for trash and recycle disposal/collection expires on June 30, 2017. Mr. Cole presented to the Board a Request for Proposals for the Town's Trash and Recycle services. The bid form allows contractors to bid these items separately or together. The RFQ has included a 95-gallon cart for recycles. Mr. Cole stated that this is a five-year contract and is due May 11, 2017.

RESOLVED, to approve advertising for the Request for Proposals for Garbage and Recycling Services.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

E. Proclamation of April 24-28th as the "Week of the Young Child"

Mr. Cole asked the Board to approve the Proclamation in support of April 24-28th, 2017 as "The Week of the Young Child" in Coats. (Reference #3)

RESOLVED, to approve Proclamation in support of April 24-28th, 2017 as The Week of the Young Child in Coats.

**MOTION BY: COMMISSIONER CHRIS COATS: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

VI. MANAGER & COMMITTEE REPORT:

Kenny Cole Town Manager informed the Board of the following dates:

April 20, 2017 - Representative Lewis Town Hall @ 6:30

April 29, 2017 – Coats Clean Sweep – Road Side clean-up

May 4, 2017 – National Day of Prayer – Noon

Robert Moore with Public Works presented the Board with March monthly report. **(Reference #4)**

VII. PUBLIC FORUM:

Mayor Weeks opened Public Forum.

Pat Godwin Coats Chamber Director updated the Board of upcoming events with the Chamber.

a. Working on Farmers Day

b. Christmas parade, Christmas on Main, Santa House on Main, Christmas tree at 27&55

Mrs. Godwin asked that the Town assist with planting and maintaining the mowing around the tree area.

The Board expressed their support in helping the Chamber with the tree.

Mayor Weeks Closed Public Forum.

VIII. OLD BUSINESS- CONTINUED:

D. Closed Session – Consult with Attorney pursuant to G.S. 143.318.11 (a) (3) – to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body.

RESOLVED, to go into Closed Session to consult with Attorney.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

Closed Session at 7:59 p.m.

Returned to Open Session at 8:25 p.m.

B. Resolution Authorizing Upset Bid Process Regarding Cell Tower Lease

Alton Bain Town Attorney stated that the current Resolution to include on the behalf of SBA:

1. The Town agreeing of a \$5,000 cap payment if an upset bid occurs or another bid accepted by the Town.

2. Any expense above the cap be brought to the Board for consideration and justification for reasons exceeding the cap.

3. A deposit made in connection with this matter on or before the last day of this month. (Reference #5 to be corrected prior to signing and filing)

RESOLVED, to authorize Mr. Bain to move forward as discussed and regarding the upset bid process for the Cell Tower Lease.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

RESOLVED, to authorize Town Manager to proceed with advertisement with the upset bid process once the Town Manager and the Town Clerk receive the deposit.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

IX. ADJOURN:

RESOLVED, to adjourn.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

Meeting adjourned at 8:29 p.m.


Karen F. Wooten, Town Clerk


Walter Weeks, Mayor