

TOWN OF COATS
Board of Commissioners
Thursday, June 8, 2017
OFFICIAL MINUTES

I. ABSTRACT:

A scheduled meeting of the Board of Commissioners was held on Thursday, June 8, 2017 in the Board of Commissioners' Meeting Room at Coats Town Hall.

II. ROLL CALL:

Mayor Walter Weeks, Commissioner JC Allen, Commissioner Chris Coats, Commissioner John Raynor and Commissioner Allen Mosby attended.

Mayor Pro-Tem Jerry Beasley was absent.

Attorney Alton Bain was present.

III. CALL TO ORDER:

A quorum being present, Mayor Weeks called the meeting to order at 7:00 p.m.

Mayor Weeks delivered the invocation and led those in attendance in the Pledge of Allegiance.

Changes to agenda as listed:

Move item A under VI. to go under I. Call to Order as item D. Introduction of new Library staff.

RESOLVED, to approve amended Agenda.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

Karen Wooten introduced the new Library staff:

Teresa Brown, Director comes to us from Angier Library and her assistant is Patrick Shiel. We are very excited to have them as part of our staff.

Teresa Brown reported she was excited to be here. She looked forward in making some changes, such as story time setup, and we have made changes to the Library to be more inviting.

Patrick Shiel stated he enjoyed working with Teresa and she was doing a good job. He expressed how important it was to have signage.

Mayor Weeks spoke on behalf of board and he welcomed them both.

Karen Wooten and Rodney Pleasant are working on the signage.

Mayor Weeks welcomed Kenny Cole back.

IV. APPROVAL OF CONSENT AGENDA:

- A. Approval of Minutes May 11 & 17, 2017**
- B. Approval of Attorney Bill**
- C. Review of Financial Statement**

RESOLVED, to approve Consent Agenda.

**MOTION BY: COMMISSIONER CHRIS COATS: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

V. PUBLIC HEARING:

A. Adoption of the Fiscal Year 2017-2018 Budget Ordinance

Mayor Weeks opened Public Hearing and read aloud the notice that was placed in the local paper for the hearing on May 26, 2017-no one spoke at the Public Hearing, the Public Hearing was closed.

VI. OLD BUSINESS:

A. Adoption of Fiscal Year 2017-2017 Budget Ordinance.

Mayor Weeks stated to the board that Kenny Cole and Karen Wooten were present for any questions on the Budget.

Karen Wooten, Interim Manager reported on the changes which were increase in water, which we passed on Harnett County increase. Fees for garbage and recycling were combined into one pricing. No changes in our tax rate.

Kenny Cole reported the budget presented was a balanced budget. **(Reference #1)**

RESOLVED, Adopt Fiscal Year 2017-2018 Budget Ordinance

**MOTION BY: COMMISSIONER CHRIS COATS: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

B. Amendments to the Town of Coats Code of Ordinance.

- a. Chapter: 50.01-50.22
- b. Set Public Hearing for July 13, 2017

Karen Wooten, Interim Manager reported these were from some changes the board reviewed in the fall, the ones made under water ordinances we need to move forward and implement now.

Mayor Weeks stated most of the changes are defining things better and making them clear to the public. **(Reference #2)**

RESOLVED, Set Public Hearing for July 13, 2017 to amend Code of Ordinance Chapter 50.01-50.22

**MOTION BY: COMMISSIONER ALLEN MOSBY: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

C. Waste Management Contract Agreement

Karen Wooten, Interim Manager reported on May 11 we opened the two sealed bids on our town's garbage and recycling, Waste Management was awarded the contract for this. In your packets, you will find the contract that needs to be executed. Joy Jones is here if you have any questions.

Joy Jones, Waste Management stated how excited they were now doing the recycling too.

Karen Wooten, Interim Manager reported our attorney and Waste Management have reviewed the contract. **(Reference #3)**

RESOLVED, to authorized the Mayor to sign Waste Management Contract Agreement

**MOTION BY: COMMISSIONER: CHRIS COATS SECOND BY: COMMISSIONER ALLEN MOSBY
APPROVED BY: AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

Joy Jones reported there will be no changes to service days and the new containers should be in place the first week in July.

D. Update on SBA Towers

Attorney Alton Bain reported he sent documents to SBA Towers on Friday, but we have not received a check. He understands they were updating the title. There was discussion what the town options were: they could return the checks and rebid it. We did our part in a timely manner. The Mayor suggested informing them if we do not have a full-executed contract and a check by certain time they will be in violation. MS. Wooten stated she would have to do budget amendment before the end of June. Board asked Attorney Bain set a date of June 23, 2017.

RESOLVED: To set the date for a fully executed contract and check received from SBA Towers by June 23, 2017 in the Town Attorney's hands or we will rebid the contract.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

V. NEW BUSINESS:

NONE

VI. MANAGER & COMMITTEE REPORT:

Karen Wooten, Interim Town Manager reported the sale of our 2007 Dodge Charger/surplus for \$5,005.00 with 140,000 miles. Julie Clifton has worked really hard on debt setoff and has gotten \$508.00. Next year we expect it to be much better, because we got setup late. Ms. Wooten is working on the website.

Mayor Weeks gave update on the Planning Board meeting from last week. The consensus of the Planning Board was the need to meet each month, even when they have no business. They realize there is need for training and information to help them make decisions. There was no update on the apartments.

Police Chief Jeremy Hall Reported that Sgt. Sasser was going be out for short period time on short-term medical disability. We have completed In House –Inventory: evidence records, employee records, equipment inventory, and Law enforcement services supply. Chief has assigned code enforcement to officers. We are working on our Standard Operation Procedures (SOP). We went to class on SOP and the procedures are on the officer's laptops. **(Reference #4)**

Mayor Weeks asked if the SOP would be incorporated into the Town's Ordinances. The way he understands it they have to be part of the Town's Ordinances. Chief Hall replied he is working on updates that will be presented to the board for approval. He is also working public relations between the public and the Police department. He is working on rotation of the vehicles for the next budget year.

Mike Collins, Parks & Recreation Director reported that we are finished Baseball and Softball season and they are getting their money's worth. We have one All-Star team this year. Working with volunteers to get some materials together to put some picnic tables around the park for people to use. The tennis courts need some work. Maybe we can look for some grants or assistance from local businesses. We had two or three break-ins that wiped out our equipment. We have cameras on the upper field; we need cameras at the bottom field. We have moved our equipment to Public Works. We have devices that will photograph some folks now, if thieves come back. We have new roofs on the dugouts and the concession buildings with 50-year warranty and it looks nice.

Public Works Director Rodney Pleasant Report

Rodney Pleasant continued with his report. He has lost one employee that moved on to somewhere else. His other employees have stepped up. Cody Wood has acquired his CDL's. Robert Moore is working on his Distribution License. We have completed renovation on the Orange Street water tank and back in service. Update on the Scada system: Custom Controls has delivered the flow meter and the Vault should be here this week. We are working with Duke to get power. **(Reference #5)**

Mayor Weeks commented that we have new construction around town, which is a good thing. He made the Board aware that there have been inquiries in town about a small sub-division that is on the horizon. He got questions last night about how property was zoned, they are interested in putting in some apartments, and they are not low income. Mayor thanked the staff for a well-done transition.

The Mayor and Pat Godwin from the Chamber are working on the bank situation, and there is an interest.

VII. PUBLIC FORUM:

Mayor Weeks opened Public Forum.

Pat Godwin Coats Chamber Director reported a bank committed \$5000.00 to sponsor Farmers Day. Working on membership, and Robin is leaving June 22, 2017. Katherine Elliott is going help her during the summer.

VIII. CLOSED SESSION:

Conduct a closed session pursuant to:

N.C.G.S. 143-318.11 (A)(6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

RESOLVED, to go into Closed Session under N.C.G.S. 143-318.11 (A) (6).

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

Closed Session at 7:59 p.m.

RESOLVED, returned to Open Session at 9:02 p.m.

**MOTION BY: COMMISSIONER JOHN RAYNOR: SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

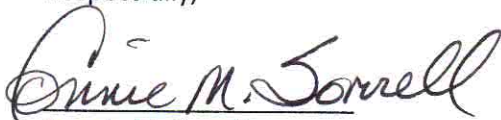
IX. ADJOURN:


RESOLVED, to adjourn.

**MOTION BY: COMMISSIONER CHRIS COATS: SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

Meeting adjourned at 9:08 p.m.

Respectfully,


Connie M. Sorrell,
Interim Town Clerk


Walter Weeks, Mayor