

TOWN OF COATS
Board of Commissioners
Thursday, November 9, 2017
OFFICIAL MINUTES

ABSTRACT:

A scheduled meeting of the Board of Commissioners was held on Thursday, November 9, 2017 at 7:00 p. m. in the Board of Commissioners' Meeting Room at Coats Town Hall.

ROLL CALL:

Mayor Walter Weeks, Mayor Pro-Tem Jerry Beasley, Commissioner JC Allen, Commissioner Chris Coats, Commissioner John Raynor and Commissioner Allen Mosby attended.
Attorney Alton Bain was present.

I. CALL TO ORDER:

A quorum being present, Mayor Weeks called the meeting to order at 7:00 p.m.

Mayor Weeks delivered the invocation and led those in attendance in the Pledge of Allegiance.

Changes to agenda as listed:

Move Item III. B. from Old Business to after Item VII. Closed Session

RESOLVED, to approve amended Agenda.

**MOTION BY: COMMISSIONER CHRIS COATS, SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (5) MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS COATS, MOSBY, ALLEN AND
RAYNOR
NOES (0)**

II. APPROVAL OF CONSENT AGENDA:

- A. Approval of Minutes October 12, 2017**
- B. Approval of Attorney Bill**
- C. Review of Financial Statement**

RESOLVED, to approve Consent Agenda.

**MOTION BY: COMMISSIONER JOHN RAYNOR, SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (5) MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS COATS, MOSBY, ALLEN AND
RAYNOR
NOES (0)**

III. OLD BUSINESS:

A. Proposals for 4-Ton Heating and Air Conditioner Unit

Karen Wooten, Interim Town Manager recommended Beasley Heat and Air for \$6,708.00. The other quotes were J & M Heating & Air, Inc. for \$6,645.00 and Cape Fear Air Conditioning & Heating for \$7,639.00.

RESOLVED, to accept the proposal for the 4-Ton Heating and Air Unit from Beasley Heat and Air for \$6,708.00 for back area of the police department.

**MOTION BY: COMMISSIONER JOHN RAYNOR, SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (5) MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS COATS, MOSBY, ALLEN
AND RAYNOR
NOES (0)**

(Reference # 1)

Item B. moved below close session

Karen Wooten, Interim Town Manager informed the Board she did get quotes of yearly maintenance. She recommended putting maintenance into next year's budget since they have an idea of the cost. We start working on the budget in February.

IV. NEW BUSINESS

VI. Pat Godwin-Coats Chamber of Commerce Director

Pat Godwin went over the handout on the Chamber Events for November and December 2017.

(Reference # 2)

VII. Street Closures for Christmas Tree Lighting

Street Closures for Christmas Parade

Chief Jeremy Hall went over the handout on Street Closures that were almost the same as last year.

RESOLVED, to approve the Street Closures as presented.

**MOTION BY: COMMISSIONER JOHN RAYNOR, SECOND BY: MAYOR PRO-TEM JERRY BEASLEY
APPROVED, AYES (5) MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS COATS, MOSBY, ALLEN AND
RAYNOR
NOES (0)**

(Reference # 3)

VIII. Check Signing

Karen Wooten, Interim Town Manager explained the need for the board to assign someone to sign checks in the absence of Julie Clifton that is out on maternity leave. This would be for the third person to sign checks as a backup.

Mayor Weeks suggested the person you choose now might be backup for next year. Ms. Wooten stated that Julie Clifton is the perfect for the third backup when she returns. Mayor Weeks stated this person would need to be available during the day. The board asked for a volunteer and John Raynor kindly did so.

RESOLVED, to approve Commissioner John Raynor be the third person able to sign checks.

**MOTION BY: COMMISSIONER CHRIS COATS, SECOND BY: COMMISSIONER JC ALLEN
APPROVED, AYES (5) MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

Karen Wooten, Interim Town Manager asked Commissioner Raynor to be available to sign signature cards next week.

IX. Renewal of CD

Karen Wooten, Interim Town Manager recommended First Federal Bank be the renewal of the CD for \$189,261.71 for 16 months at 1.5%.

RESOLVED, to authorize Karen Wooten, Interim Town Manager to do an approved Resolution to put the CD for \$189,261.71 into First Federal Bank for renewal at 1.5% For 16 months.

**MOTION BY: COMMISSIONER JOHN RAYNOR, SECOND BY: MAYOR PRO-TEM JERRY BEASLEY
APPROVED, AYES (5) MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

(Reference # 4)

V. MANAGER & COMMITTEE REPORT:

A. Department Heads Updates

Karen Wooten, Interim Town Manager introduced Leanna White. She is working at the front desk while Mrs. Clifton is out on maternity leave. Leanna White expressed that it was a pleasure to work for the town.

Mike Collins, Parks and Recreation Department Head reported soccer finished last week. Basketball registration will continue for the next two weeks. Working on the Tennis Court package to present very soon.

Teresa Brown, Librarian reported on the Book program she started for the children. Donations from Cornerstone and hopefully Hardees for something free when children read ten books. Librarian continued going over her handout.

(Reference # 5)

Jeremy Hall, Police Chief introduced a new officer Kaitlin Shaver. In addition, he reported they raised Funds for Florida Hurricane victims. Chief Hall continued going over his handout.

(Reference # 6)

Rodney Pleasant, Public Works Department Head reported that he was pleased he got a compliment from a citizen about the public works department. He does not get many compliments only complaints. Public Works Department Head continued going over his handout.

(Reference # 7)

Karen Wooten, Interim Town Manager reported the town would be closed Friday of next week for Veterans Day. We have advertised for committee vacancies to address next month. Ms. Wooten asked who would be riding in the Christmas parade on December 7, 2017 at 6:30 p.m.

VI. PUBLIC FORUM

NO ONE SPOKE

VII. CLOSED SESSION:

Conduct a closed session pursuant to:

N.C.G.S. 143-318.11 (a) (3) - To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body.

N.C.G.S. 143-318.11 (a) (6)- To consider the qualifications, competence, performance, character fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

RESOLVED, to go into Closed Session under N.C.G.S. 143-318.11 (a) (3), and N.C.G.S. 143-318.11 (a) (6) at 7:40 p.m.

MOTION BY: COMMISSIONER JOHN RAYNOR, SECOND BY: COMMISSIONER CHRIS COATS

APPROVED, AYES (5) MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR

NOES (0)

RESOLVED, to go into Open Session 8:44 p.m.

MOTION BY: COMMISSIONER JOHN RAYNOR, SECOND BY: COMMISSIONER CHRIS COATS

APPROVED, AYES (5) MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR

NOES (0)

OPEN SESSION

- B. Draper Aden Associates-Proposal for Design and Bid Administration Services-Public Works Facility.**

The Board asked Karen Wooten, Interim Manager to put the proposal on hold until attorney gets with Tyrus Clayton to review the suggested changes.

VIII. Adjournment

RESOLVED, to Adjourn at 8:48 p.m.

**MOTION BY: COMMISSIONER CHRIS COATS, SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (5) MAYOR PRO-TEM JERRY BEASLEY, COMMISSIONERS COATS, MOSBY, ALLEN AND
RAYNOR
NOES (0)**

Respectfully,



Connie M. Sorrell,
Interim Town Clerk



Walter Weeks
Mayor