

TOWN OF COATS
Board of Commissioners
Thursday, December 14, 2017
OFFICIAL MINUTES

ABSTRACT:

A scheduled meeting of the Board of Commissioners was held on Thursday, December 14, 2017 at 7:00 p. m. in the Board of Commissioners' Meeting Room at Coats Town Hall.

ROLL CALL:

Mayor Walter Weeks, Commissioner JC Allen, Commissioner Chris Coats, Commissioner John Raynor and Commissioner Allen Mosby attended.

Mayor Pro-Tem Jerry Beasley was absent

Attorney Alton Bain was present.

I. CALL TO ORDER:

A quorum being present, Mayor Weeks called the meeting to order at 7:00 p.m.

Mayor Weeks delivered the invocation and led those in attendance in the Pledge of Allegiance.

Amendments to Consent Agenda:

Move Item VII. Closed Session to III. Old Business Item B. Conduct Closed Session pursuant to N.C.G.S. 143.318.11 (a) (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body.

Add under IV. New Business Item E. Discuss hydro Stop Valves/Budget Amendment #2 Water Fund

RESOLVED, to approve amended Agenda.

**MOTION BY: COMMISSIONER, JOHN RAYNOR SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

Mayor Walter Weeks introduced the new manager Nick Holcomb from Randleman. The board is very excited to have him here, especially Karen Wooten.

Nick Holcomb and his wife Marie were very excited to be here tonight. He looks forward to working with the Department Heads and he already feels very welcomed, especially working with Karen Wooten and the newly elect Mayor.

II. APPROVAL OF CONSENT AGENDA:

- A. Approval of Minutes: (October 7, November 9, November 16, December 4, 2017)
- B. Approval of Attorney Bill
- C. Review of Financial Statement

RESOLVED, to approve Consent Agenda.

**MOTION BY: COMMISSIONER JOHN RAYNOR, SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

III. OLD BUSINESS:

A. Draper Aden Associates- Update on Design for Public Works Building

Karen Wooten reported in the absence of Tyrus Clayton on the update of the Public Works Building. She and Rodney Pleasant met with Tyrus Clayton on Monday because time is short. She shared with the board the minutes from the meeting they had on Monday, December 11, 2017. We did not make decisions; we only made suggestions of what we may want in the building so we could start the process. Tyrus Clayton has made out a date plan. She suggested that we recess this meeting to Monday, December 18, 2017 at 6:00 p.m. to discuss items and make decisions for the final design. We need to meet the following dates:

- Final Design by January 3, 2018
- Review and send out our bids by January 8, 2018 for the contractor
- Award the contractor on February 12, 2018
- Sign contract by February 26, 2018.

She asked the board to take this handout, look at items two through four, study them, and have your decisions or suggestions ready for the meeting on Monday.

Reference #1 Meeting Minutes 12/11/2017

B. Conduct Closes Session pursuant to N.C.G.S. 143.318.11 (a) (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body.

RESOLVED, to go into Closed Session under N.C.G.S. 143-318.11 (a) (3) at 7:13 p.m.

**MOTION BY: COMMISSIONER CHRIS COATS, SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

Board returned to open session at 7:40 p.m.

IV. NEW BUSINESS

A. Souper Bowl 5K Run

B. Street closures for Souper Bowl 5K Run

Bob Hedrick reported on the Souper Bowl 5K Run, it is the same as last year; they raised about \$14,000 for Soup Kitchen at the Senior Center. Last year had over 200 runners. The Chief saw no problems with the Street closures for the Souper Bowl 5K Run. The 5K Run starts 2:00p.m on February 3, 2018. It went very well last year.

Reference #2 Street Closing for Souper Bowl 5K

RESOLVED, to endorse the Souper Bowl 5K Run, including the street closures

**MOTION BY: COMMISSIONER JOHN RAYNOR SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

C. Boards and Committee appointments

Mayor Weeks spoke on behalf of Karen Wooten and asked the Board to contact people that may be interested in the vacancies on the boards and committees.

Reference #3 Board and Committees Vacancies

D. Quote from Charles R. Underwood, Inc.

Karen Wooten reported this situation came up in the first part of December and has nothing to do with the next item. We thankfully got it repaired for \$450.00; however it needs some more attention.

Rodney Pleasant explained the situation that they recently had a leak and the valve rusted out and had to get Mr. Underwood's crew out to repair it. Mr. Underwood expressed to Rodney Pleasant the need to replace the Altitude Valve and they had one in stock that he would let him have at a good deal because they ordered for another customer and did not use it. Mr. Underwood let us have the valve at cost for \$7981.00 that includes Labor.

Mayor Walter Weeks suggested they get quotes on this before they authorize the expenditure. He asked if they could get quotes by next Monday, the board could consider it.

Allen Mosby suggested we address this on Monday if they have the information.

Karen Wooten suggested if they do not get any quotes less than this one, the board could go ahead and authorize her to move forward to purchase it. This quote is only for 30 days.

Mayor Walter Weeks suggested we authorize Karen Wooten to develop a Budget Amendment to cover this and instruct her to get quotes for this and unless there was a quote for the same specifications at lower price and no more than this amount she could move forward.

RESOLVED, to authorize Karen Wooten to develop a budget amendment for purchase for no more than this amount. If she did not get any quotes for less than the quote from Mr. Underwood, she could move forward on purchase. The quotes would be for the same specifications.

**MOTION BY: COMMISSIONER JOHN RAYNOR SECOND BY: COMMISSIONER ALLEN MOSBY
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

E. Hydro Stop Valves/Budget Amendment #2 Water Fund

Rodney Pleasant reported on the leak at 194 East Main Street would need two (2) Hydro Stop Valves before the leak can be fixed. This is because the copper T had split on the 8" Main, water comes in from ten different directions. We cannot cut off all these valves at one time, so we had contractor come in to install a Hydro Stop Valve. They can do a live tap while the water is still on and put valve on each side of the leak so we can cut it off from both directions. Once water is stopped, we can make the repair on the line. The cost to town is \$16,800.00 just for the valves and then we would repair the leak. The valves are ordered and should be installed by December 18, 2017.

Mayor Walter Weeks asked the Commissioners to approve the purchase of the valves after the fact. Karen Wooten called the Mayor and explained this falls under an emergency and we have money in the Water Fund Reserve.

RESOLVED, Budget Amendment Water Fund #2

**MOTION BY: COMMISSIONER CHRIS COATS SECOND BY: COMMISSIONER JOHN RAYNOR
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

Reference #4 Budget Amendment #2 Water Fund

V. Manager & Committee Report

A. Department Head Updates

- **Chief of Police Jeremy Hall** went over his report

Reference #5 Police Department Report

- **Teresa Brown, Library Director** went over her report

Reference #6 Library Report

- **Rodney Pleasant, Public Works Director** went over his report
He also reported the apartments got their CO's (Certificate of Occupancy) yesterday. So people should start moving in really soon.

Reference #7 Public Works Report

Mayor Walter Weeks hopes they will have a grand opening or something for the new apartments.

Karen Wooten, Interim Manager reported that she has shared with them that our board would like to take a tour. They plan to have something, but they have not given her a date. It is nice property, with the nice landscaping and fence, everyone seems happy.

Mayor Walter Weeks stated we are going to see 10% growth in our town. He recognized Rodney Pleasant for hard work with leaves and Christmas lights.

Karen Wooten, Interim Manager reported Mike Collins, Parks and Recreation Director could not be here tonight because the basketball schedule. Ms. Wooten read the November 15, 2017 minutes from the Cemetery Chairman in her absence. There was no action taken at the meeting. The next scheduled meeting will be March 28, 2018 at 12:30 p.m.

Karen Wooten, Interim Manager reported:

- Todd Pope will start the work in the Library tomorrow, the town was reimbursed the cost is \$3,135.00 from our insurance for damages.
- New updated Zoning map is hanging to the boards left.
- Emailed the Board of Mid Carolina Council of Government Dinner on January 25, 2018 at 6:30 p.m. at Holiday Inn in Fayetteville and the town picks up the meal.
- Coats has a new Mexican restaurant coming where the fish place was. Sonny Shri-Sharda is the owner and he very pleasant to work with. They are working on the parking issue.
- Staff Christmas party is December 20, 2018. We will close the office from 3:00p.m. -5:00p.m. We hope the Board can come enjoy a good meal with the staff.
- Office is closed 22, 25, 26 and January 1st
- Amy Johnson/Beautification Committee purchased 12 brackets \$1300.00 appreciate their efforts.

VI. Public Forum

None

Mayor Walter Weeks relayed a message from Sonny Shri-Sharda since he is out of town. Mr. Sharda expressed to the Mayor for any restaurant to be successful there has to be on premise sales of beer and wine. In the past, the referendum was defeated and Mr. Sharda would like the board to look at it again. He suggested the board allow him on the agenda for January to discuss this matter.

VII. Closed Session

Conduct a closed session pursuant to N.C.G.S. 143.318.11:

- (a)(1) – Approval of closed session minutes.
- (a) (3) – To consult with an attorney employed or retained by the public body in order to preserve the attorney client privilege between the attorney and the public body.
- (a) (6)-To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

RESOLVED, to go into Closed Session under N.C.G.S. 143-318.11 (a) (1) and (a) (3)

**MOTION BY: COMMISSIONER JOHN RAYNOR, SECOND BY: COMMISSIONER ALLEN MOSBY
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

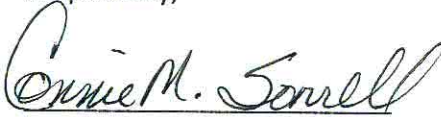
VIII. Adjourn

Returned to open session at 9:49 p.m.

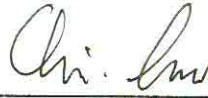
RESOLVED, to Recess this meeting until Monday, December 18, 2017 at 6:00 p.m.

**MOTION BY: COMMISSIONER JOHN RAYNOR, SECOND BY: COMMISSIONER CHRIS COATS
APPROVED, AYES (4) COMMISSIONERS COATS, MOSBY, ALLEN AND RAYNOR
NOES (0)**

Respectfully,



Connie M. Sorrell,
Interim Town Clerk



Chris Coats
Mayor